



Australian Government
Australian Public Service Commission

AUSTRALIAN PUBLIC SERVICE COMMISSIONER

Mr Paul Singer MVO
Acting Official Secretary to the Governor-General
Office of the Official Secretary to the Governor-General

Dear Mr ~~Singer~~ ^{Paul}

**Approval of remuneration proposal and draft determination:
Office of the Official Secretary to the Governor-General**

Thank you for providing a remuneration proposal and draft determination for assessment under the *Workplace Bargaining Policy 2018* (the policy).

I agree that you make the following offer of general remuneration increases of:

- a. 2% on commencement, on or after 13 January 2019;
- b. 2% 12 months from commencement; and
- c. 2% 24 months from commencement.

The proposal delivers remuneration increases of 6% over three years, and is consistent with the policy. We have also assessed the determination and consider it to be consistent with the policy. I have therefore approved the draft determination.

Should circumstances change, such as the Fair Work Commission making a majority support determination, the Australian Public Service Commission (the Commission) must be consulted immediately.

I would draw to your attention that any workplace relations arrangements supporting the determination are required to comply with the policy. This includes arrangements supporting the operation of a staff consultative committee and any written arrangement with unions. The Commission is available to provide advice on these matters.

If you have any queries regarding this matter, please contact Andrew McKechnie on 02 6202 3595.

Yours sincerely

Peter Woolcott AO

12 September 2018



OFFICE OF THE OFFICIAL SECRETARY
TO THE GOVERNOR-GENERAL

Determination under section 14 of the Governor-General Act 1974

Determination 2018/01

I Paul Singer, Acting Official Secretary to the Governor-General, make the following Determination under section 14 of the Governor-General Act 1974.

1. Citation

The Determination may be cited as Determination 2018/01.

2. Application

The Determination applies to all non-SES employees, employed in the OOSGG under the GG Act and who are covered by the Enterprise Agreement.

3. Definitions

In this Determination:

OOSGG means the Office of the Official Secretary to the Governor-General

Employee means a non-SES employee who is employed in the OOSGG under the GG Act and is covered by the Enterprise Agreement.

Enterprise Agreement means the enterprise agreement approved by the Fair Work Commissioner on 6 January 2016 in accordance with Part 2.4 of the FW Act and known as the *Office of the Official Secretary to the Governor-General Enterprise Agreement 2015-2018*.

FW Act means the *Fair Work Act 2009*

GG Act means the *Governor-General Act 1974*

4. Purpose

The purpose of this Determination is to provide employees with increase to their existing salaries for which they are eligible under the terms of the Enterprise Agreement.



GOVERNMENT OF THE COMMONWEALTH OF GUYANA
TO THE PARLIAMENT, GEORGETOWN

5. Period and operation of scope

This Determination commences on 13 January 2019 and continues in force until whichever of the following occurs first:

- a) A replacement enterprise agreement for the Enterprise Agreement commences operation in accordance with the FW Act; or
- b) It is replaced by another determination made under section 14 of the GG Act.

6. Annual salary increases

- a) Employees will receive increases on their salary payable under the Enterprise Agreement totalling 6% as follows:
 - i. 2% effective from date of commencement, on or after 13 January 2019;
 - ii. a further 2% 12 months from commencement;
 - iii. a further 2% 24 months from commencement.

7. Entitlements under Commonwealth Laws not affected by this Determination.

This Determination operates in conjunction with all relevant Commonwealth Acts (including regulations and instruments made under those Acts).

Paul Singer MVO
Acting Official Secretary to the Governor-General

10 September 2018