

**OFFICE OF THE OFFICIAL
SECRETARY TO THE GOVERNOR-
GENERAL**

**ENTITY RESOURCES AND PLANNED
PERFORMANCE**

OFFICE OF THE OFFICIAL SECRETARY TO THE GOVERNOR-GENERAL

Section 1: Entity overview and resources	257
1.1 Strategic direction statement	257
1.2 Entity resource statement	257
1.3 Budget measures.....	259
Section 2: Outcomes and planned performance	260
2.1 Budgeted expenses and performance for Outcome 1.....	261
Section 3: Budgeted financial statements	264
3.1 Budgeted financial statements	264
3.2 Budgeted financial statements tables	265

OFFICE OF THE OFFICIAL SECRETARY TO THE GOVERNOR-GENERAL

Section 1: Entity overview and resources

1.1 STRATEGIC DIRECTION STATEMENT

The planned outcome for the Office of the Official Secretary to the Governor-General (OOSGG) is the facilitation of the performance of the Governor-General's role through the organisation and management of official duties, management and maintenance of the official household and property and administration of the Australian Honours and Awards system.

The OOSGG delivers its planned outcome through one program, being 'Support for the Governor-General and Official Functions'.

The OOSGG's role is to support the Governor-General to enable the performance of official duties, including support in connection with official functions, the management and maintenance of Government House in Canberra and Admiralty House in Sydney and the effective administration of the Australian Honours and Awards system.

1.2 ENTITY RESOURCE STATEMENT

Table 1.1 shows the total funding from all sources available to OOSGG for its operations and to deliver programs and services on behalf of the government.

The table summarises how resources will be applied by outcome (government strategic policy objectives) and by administered (on behalf of the government or the public) and departmental (for OOSGG's operations) classification.

For more detailed information on special accounts and special appropriations, please refer to *Budget Paper No. 4 - Agency Resourcing*.

Information in this table is presented on a resourcing (i.e. appropriations/cash available) basis, whilst the 'Budgeted Expenses for Outcome 1' table in Section 2 and the financial statements in Section 3 are presented on an accrual basis.

Table 1.1: OOSGG resource statement — Budget estimates for 2019-20 as at Budget April 2019

	2018-19 (a) Estimated actual \$'000	2019-20 Estimate \$'000
Departmental		
Annual appropriations - ordinary annual services (b)		
Prior year appropriations available	3,652	3,432
Departmental appropriation (c)	12,239	13,950
s74 External Revenue (d)	351	171
Departmental capital budget (e)	390	650
Total departmental annual appropriations	16,632	18,203
Total departmental resourcing	16,632	18,203
Administered		
Annual appropriations - ordinary annual services (b)		
Outcome 1	1,547	1,561
Administered capital budget (f)	2,684	3,459
Total administered annual appropriations	4,231	5,020
Total administered special appropriations	425	425
Total administered resourcing	4,656	5,445
Total resourcing for OOSGG	21,288	23,648
	2018-19	2019-20
Average staffing level (number)	80	80

All figures shown above are GST exclusive - these may not match figures in the cash flow statement.

Prepared on a resourcing (i.e. appropriations available) basis.

- (a) Annual appropriation amounts appearing for 2018-19 do not include the *Appropriation Bills (No. 3) and (No. 4) 2018-2019*, as they had not been enacted at the time of publication.
- (b) *Appropriation Bill (No. 1) 2019-20*.
- (c) Excludes departmental capital budget (DCB).
- (d) Estimated External Revenue receipts under section 74 of the PGPA Act 2013.
- (e) Departmental capital budgets are not separately identified in *Appropriation Bill (No. 1)* and form part of ordinary annual services items. Please refer to Table 3.5 for further details. For accounting purposes, this amount has been designated as a 'contribution by owner'.
- (f) Administered capital budgets are not separately identified in *Appropriation Bill (No. 1)* and form part of ordinary annual services items. Please refer to Table 3.10 for further details. For accounting purposes, this amount is designated as a 'contribution by owner'.

1.3 BUDGET MEASURES

OOSGG has no budget measures in the 2019-20 Budget.

Section 2: Outcomes and planned performance

Government outcomes are the intended results, impacts or consequences of actions by the Government on the Australian community. Commonwealth programs are the primary vehicle by which government entities achieve the intended results of their outcome statements. Entities are required to identify the programs which contribute to government outcomes over the Budget and forward years.

Each outcome is described below together with its related programs. The following provides detailed information on expenses for each outcome and program, further broken down by funding source.

Note:

Performance reporting requirements in the Portfolio Budget Statements are part of the enhanced Commonwealth performance framework established by the *Public Governance, Performance and Accountability Act 2013*. It is anticipated that the performance criteria described in the Portfolio Budget Statements will be read with broader information provided in an entity's corporate plans and annual performance statements – included in Annual Reports – to provide an entity's complete performance story.

The most recent corporate plan for OOSGG can be found at:
<https://www.gg.gov.au/office-official-secretary-governor-general/corporate-plans>

The most recent annual performance statement can be found at:
<https://www.gg.gov.au/office-official-secretary-governor-general/annual-reports>

2.1 BUDGETED EXPENSES AND PERFORMANCE FOR OUTCOME 1

Outcome 1: The performance of the Governor-General's role is facilitated through organisation and management of official duties, management and maintenance of the official household and property and administration of the Australian Honours and Awards system.

Budgeted expenses for Outcome 1

This table shows how much OOSGG intends to spend (on an accrual basis) on achieving the outcome, broken down by program, as well as by Administered and Departmental funding sources.

Table 2.1.1: Budgeted expenses for Outcome 1

	2018-19 Estimated actual \$'000	2019-20 Budget \$'000	2020-21 Forw ard estimate \$'000	2021-22 Forw ard estimate \$'000	2022-23 Forw ard estimate \$'000
Program 1.1: Support for the Governor-General and Official Activities					
Administered expenses					
Ordinary annual services (Appropriation Bill No. 1)	1,547	1,561	1,590	1,614	1,638
Special appropriations <i>Special appropriation - Governor-General</i>	425	425	425	425	425
Expenses not requiring appropriation in the Budget year (a)	1,218	1,499	1,513	1,717	1,838
Administered total	3,190	3,485	3,528	3,756	3,901
Departmental expenses					
Departmental appropriation	12,897	13,950	13,860	13,996	14,115
s74 External Revenue (b)	167	171	-	-	-
Expenses not requiring appropriation in the Budget year (a)	461	457	418	442	550
Departmental total	13,525	14,578	14,278	14,438	14,665
Total expenses for program 1.1	16,715	18,063	17,806	18,194	18,566
	2018-19	2019-20			
Average staffing level (number)	80	80			

(a) Expenses not requiring appropriation in the Budget year are made up of depreciation expenses, amortisation expenses and audit fees.

(b) Estimated expenses incurred in relation to receipts retained under section 74 of the PGPA Act 2013.

Note: Departmental appropriation splits and totals are indicative estimates and may change in the course of the budget year as government priorities change.

Table 2.1.2: Performance criteria for Outcome 1

Table 2.1.2 below details the performance criteria for each program associated with Outcome 1. It also summarises how each program is delivered and where 2019-20 Budget measures (if any) have created new programs or materially changed existing programs.

Outcome 1 – The performance of the Governor-General’s role is facilitated through organisation and management of official duties, management and maintenance of the official household and property and administration of the Australian Honours and Awards system.		
Program 1.1 – The objective of this program is to support the Governor-General and Official Functions. It comprises two components: support for the Governor-General and administration of the Australian Honours and Awards system.		
Delivery (component 1)	<p>The program component deliverables include:</p> <ul style="list-style-type: none"> • Executive support—providing advice to the Governor-General, planning, implementing and managing Their Excellencies’ forward program of engagements and liaising with representatives of governments, related authorities and community groups • Personal support— providing support for Their Excellencies and hospitality services for official functions • Administrative services— providing governance advice and administrative services to OOSGG and managing the Governor-General’s official residences, including maintenance of property, equipment and grounds. 	
Performance information (component 1)		
Year	Performance criteria	Targets
2018-19	<ul style="list-style-type: none"> • The Governor-General is satisfied with the level of advice and administrative support provided that enables him to successfully perform official duties • The Governor-General is satisfied with the management of the households • The properties are managed in accordance with the requirements of the <i>Environment Protection and Biodiversity Conservation Act 1999</i> and government policies relating to heritage properties, and with due consideration of advice provided by the National Capital Authority and other relevant authorities. 	It is expected all performance criteria as outlined in the 2018-19 PBS will be met.
2019-20	As per 2018-19.	As per 2018-19.
2020-21 and beyond	As per 2018-19.	As per 2018-19.

Table 2.1.2: Performance criteria for Outcome 1 (continued)

Delivery (component 2)	<p>The program component will be delivered by administering, on behalf of the Governor-General, the Australian honours and awards system, including all civilian honours and awards for members of the Australian Defence Force. This includes:</p> <ul style="list-style-type: none"> • Researching and preparing nominations for consideration by the Council for the Order of Australia, the Australian Bravery Decorations Council and the National Emergency Medal Committee • Providing secretariat support to the Australian honours advisory bodies • Undertaking the administrative tasks associated with the approval of recipients in the Australian honours system and subsequent announcement where applicable • Procuring Australian honours insignia, warrants and investiture items. • Facilitating the approval of, and changes to, governing instruments within the Australian honours system <p>Providing insignia to State/Territory Government Houses, service organisations and individuals for issue, and arrange local investitures.</p>	
Performance information (component 2)		
Year	Performance criteria	Targets
2018-19	<ul style="list-style-type: none"> • The Governor-General and other key stakeholders express satisfaction with the administration of the Australian Honours and Awards system and support provided • Activities comply with the governing instruments for honours and awards, including the Constitution for the Order of Australia • The medals and insignia meet design specifications, adequate stock levels are maintained and control processes are adhered to • Ensure the accurate and timely issue of insignia and other resources for investitures and honours list announcements. 	It is expected all performance criteria as outlined in the 2018-19 PBS will be met.
2019-20	As per 2018-19.	As per 2018-19.
2020-21 and beyond	As per 2018-19.	As per 2018-19.
Purpose	The OOSGG was established in 1984, by amendment to the <i>Governor-General Act 1974</i> , to support the Governor-General in the fulfilment of his/her responsibilities. It has one Outcome and one Program, which has two components as outlined above.	

Section 3: Budgeted financial statements

Section 3 presents budgeted financial statements which provide a comprehensive snapshot of entity finances for the 2019-20 budget year, including the impact of budget measures and resourcing on financial statements.

3.1 BUDGETED FINANCIAL STATEMENTS

3.1.1 Explanatory notes and analysis of budgeted financial statements

Departmental

Comprehensive Income Statement

The OOSGG is budgeting for a break-even operating result, adjusted for depreciation and amortisation expense, in 2019-20 and the forward years.

The Comprehensive Income Statement (Table 3.1) sets out the expected operating results for the ordinary annual services provided by the OOSGG, which are funded by departmental appropriations and other revenue.

Balance Sheet

The movement in the OOSGG's net asset position is principally as a result of the procurement of replacement infrastructure, plant and equipment assets owned by the OOSGG.

The OOSGG's primary liability is accrued employee entitlements.

Administered

Schedule of Budgeted Income and Expenses Administered on Behalf of Government

In 2019-20, the OOSGG will receive administered appropriations of \$0.4 million for the Governor-General's salary and \$1.6 million for support of the Australian Honours and Awards System.

Administered Capital Budget Statement

In 2019-20 the OOSGG will receive \$3.5 million for the Administered Capital Budget to sustain the capability and condition of its Heritage properties.

Schedule of Budgeted Assets and Liabilities Administered on Behalf of Government

The value of land and buildings is expected to increase in 2019-20 and the forward years due to the completion of projects developed under the Asset Management Strategy.

3.2 BUDGETED FINANCIAL STATEMENTS TABLES

Table 3.1: Comprehensive income statement (showing net cost of services) for the period ended 30 June

	2018-19 Estimated actual \$'000	2019-20 Budget \$'000	2020-21 Forw ard estimate \$'000	2021-22 Forw ard estimate \$'000	2022-23 Forw ard estimate \$'000
EXPENSES					
Employee benefits	7,702	7,639	7,553	7,704	7,687
Suppliers	5,431	6,551	6,376	6,372	6,508
Depreciation and amortisation (a)	392	388	349	362	470
Total expenses	13,525	14,578	14,278	14,438	14,665
LESS:					
OWN-SOURCE INCOME					
Own-source revenue					
Other	351	171	-	-	-
Total own-source revenue	351	171	-	-	-
Gains					
Other	69	69	69	80	80
Total gains	69	69	69	80	80
Total own-source income	420	240	69	80	80
Net (cost of)/contribution by services	(13,105)	(14,338)	(14,209)	(14,358)	(14,585)
Revenue from Government	12,897	13,950	13,860	13,996	14,115
Surplus/(deficit) attributable to the Australian Government	(208)	(388)	(349)	(362)	(470)
Total comprehensive income/(loss)	(208)	(388)	(349)	(362)	(470)
Total comprehensive income/(loss) attributable to the Australian Government	(208)	(388)	(349)	(362)	(470)

Note: Impact of net cash appropriation arrangements

Total comprehensive income/(loss) excluding depreciation/amortisation expenses previously funded through revenue appropriations	184	-	-	-	-
less depreciation/amortisation expenses previously funded through revenue appropriations (a)	392	388	349	362	470
Total comprehensive income/(loss) - as per the statement of comprehensive income	(208)	(388)	(349)	(362)	(470)

Prepared on Australian Accounting Standards basis.

(a) From 2010-11, the Government introduced net cash appropriation arrangements. This involved Bill 1 revenue appropriations for the depreciation/amortisation expenses of non-corporate Commonwealth entities (and select corporate Commonwealth entities) were replaced with a separate capital budget (the Departmental Capital Budget, or DCB) provided through Bill 1 equity appropriations. For information regarding DCBs, please refer to Table 3.5 Departmental Capital Budget Statement.

Table 3.2: Budgeted departmental balance sheet (as at 30 June)

	2018-19 Estimated actual \$'000	2019-20 Budget \$'000	2020-21 Forw ard estimate \$'000	2021-22 Forw ard estimate \$'000	2022-23 Forw ard estimate \$'000
ASSETS					
Financial assets					
Cash and cash equivalents	149	149	149	149	149
Trade and other receivables	3,302	3,302	3,352	3,352	3,352
Total financial assets	3,451	3,451	3,501	3,501	3,501
Non-financial assets					
Property, plant and equipment	1,549	1,765	1,758	1,855	1,804
Intangibles	701	747	748	689	673
Inventories	38	38	38	38	38
Other non-financial assets	71	71	71	71	71
Total non-financial assets	2,359	2,621	2,615	2,653	2,586
Total assets	5,810	6,072	6,116	6,154	6,087
LIABILITIES					
Payables					
Suppliers	548	548	548	548	548
Other payables	62	62	62	62	62
Total payables	610	610	610	610	610
Provisions					
Employee provisions	2,126	2,126	2,126	2,126	2,126
Total provisions	2,126	2,126	2,126	2,126	2,126
Total liabilities	2,736	2,736	2,736	2,736	2,736
Net assets	3,074	3,336	3,380	3,418	3,351
EQUITY*					
Parent entity interest					
Contributed equity	2,622	3,272	3,665	4,065	4,468
Reserves	558	558	558	558	558
Retained surplus (accumulated deficit)	(106)	(494)	(843)	(1,205)	(1,675)
Total parent entity interest	3,074	3,336	3,380	3,418	3,351
Total equity	3,074	3,336	3,380	3,418	3,351

Prepared on Australian Accounting Standards basis.

*Equity is the residual interest in assets after the deduction of liabilities.

Table 3.3: Departmental statement of changes in equity — summary of movement (Budget year 2019-20)

	Retained earnings \$'000	Asset revaluation reserve \$'000	Contributed equity/ capital \$'000	Total equity \$'000
Opening balance as at 1 July 2019				
Balance carried forward from previous period	(106)	558	2,622	3,074
Adjusted opening balance	(106)	558	2,622	3,074
Comprehensive income				
Surplus/(deficit) for the period	(388)	-	-	(388)
Total comprehensive income	(388)	-	-	(388)
of which:				
Attributable to the Australian Government	(388)	-	-	(388)
Transactions with owners				
Contributions by owners				
Departmental Capital Budget (DCB)	-	-	650	650
Sub-total transactions with owners	-	-	650	650
Estimated closing balance as at 30 June 2020	(494)	558	3,272	3,336
Closing balance attributable to the Australian Government	(494)	558	3,272	3,336

Prepared on Australian Accounting Standards basis.

Table 3.4: Budgeted departmental statement of cash flows (for the period ended 30 June)

	2018-19 Estimated actual \$'000	2019-20 Budget \$'000	2020-21 Forw ard estimate \$'000	2021-22 Forw ard estimate \$'000	2022-23 Forw ard estimate \$'000
OPERATING ACTIVITIES					
Cash received					
Appropriations	13,290	13,950	13,860	13,996	14,115
Other	351	171	-	-	-
Total cash received	13,641	14,121	13,860	13,996	14,115
Cash used					
Employees	7,702	7,639	7,553	7,704	7,687
Suppliers	5,362	6,482	6,307	6,292	6,428
Total cash used	13,064	14,121	13,860	13,996	14,115
Net cash from/(used by) operating activities	577	-	-	-	-
INVESTING ACTIVITIES					
Cash used					
Purchase of property, plant and equipment and intangibles	967	650	393	400	403
Total cash used	967	650	393	400	403
Net cash from/(used by) investing activities	(967)	(650)	(393)	(400)	(403)
FINANCING ACTIVITIES					
Cash received					
Contributed equity	390	650	393	400	403
Total cash received	390	650	393	400	403
Net cash from/(used by) financing activities	390	650	393	400	403
Net increase/(decrease) in cash held	-	-	-	-	-
Cash and cash equivalents at the beginning of the reporting period	149	149	149	149	149
Cash and cash equivalents at the end of the reporting period	149	149	149	149	149

Prepared on Australian Accounting Standards basis.

Table 3.5: Departmental capital budget statement (for the period ended 30 June)

	2018-19 Estimated actual \$'000	2019-20 Budget \$'000	2020-21 Forw ard estimate \$'000	2021-22 Forw ard estimate \$'000	2022-23 Forw ard estimate \$'000
NEW CAPITAL APPROPRIATIONS					
Capital budget - Bill 1 (DCB)	390	650	393	400	403
Total new capital appropriations	390	650	393	400	403
<i>Provided for:</i>					
Purchase of non-financial assets	390	650	393	400	403
Total items	390	650	393	400	403
PURCHASE OF NON-FINANCIAL ASSETS					
ASSETS					
Funded by capital appropriation - DCB (a)	390	650	393	400	403
Funded internally from departmental resources (b)	577	-	-	-	-
TOTAL	967	650	393	400	403
RECONCILIATION OF CASH USED TO ACQUIRE ASSETS TO ASSET MOVEMENT TABLE					
Total purchases	967	650	393	400	403
Total cash used to acquire assets	967	650	393	400	403

Prepared on Australian Accounting Standards basis.

(a) Does not include annual finance lease costs. Include purchases from current and previous years' Departmental Capital Budgets (DCBs).

(b) Includes the following sources of funding:

- current Bill 1 and prior year Act 1/3/5 appropriations (excluding amounts from the DCB);
- donations and contributions;
- gifts;
- internally developed assets;
- s74 External Revenue; and
- proceeds from the sale of assets.

Table 3.6: Statement of departmental asset movements (Budget year 2019-20)

	Other property, plant and equipment \$'000	Computer software and intangibles \$'000	Total \$'000
As at 1 July 2019			
Gross book value	3,370	1,648	5,018
Accumulated depreciation/amortisation and impairment	(1,821)	(947)	(2,768)
Opening net book balance	1,549	701	2,250
Capital asset additions			
Estimated expenditure on new or replacement assets			
By purchase - appropriation ordinary annual services (a)	530	120	650
Total additions	530	120	650
Other movements			
Depreciation/amortisation expense	(314)	(74)	(388)
Total other movements	(314)	(74)	(388)
As at 30 June 2020			
Gross book value	3,900	1,768	5,668
Accumulated depreciation/amortisation and impairment	(2,135)	(1,021)	(3,156)
Closing net book balance	1,765	747	2,512

Prepared on Australian Accounting Standards basis.

(a) 'Appropriation ordinary annual services' refers to funding provided through *Appropriation Bill (No. 1) 2019-20* for depreciation/amortisation expenses, DCBs or other operational expenses.

Table 3.7: Schedule of budgeted income and expenses administered on behalf of Government (for the period ended 30 June)

	2018-19 Estimated actual \$'000	2019-20 Budget \$'000	2020-21 Forw ard estimate \$'000	2021-22 Forw ard estimate \$'000	2022-23 Forw ard estimate \$'000
EXPENSES					
Suppliers	1,547	1,561	1,590	1,614	1,638
Personal benefits	425	425	425	425	425
Depreciation and amortisation (a)	1,218	1,499	1,513	1,717	1,838
Total expenses administered on behalf of Government	3,190	3,485	3,528	3,756	3,901
LESS:					
OWN-SOURCE INCOME					
Own-source revenue					
Non-taxation revenue					
Sale of goods and rendering of services	27	27	30	30	30
Total non-taxation revenue	27	27	30	30	30
Total own-source revenue administered on behalf of Government	27	27	30	30	30
Total own-sourced income administered on behalf of Government	27	27	30	30	30
Net (cost of)/contribution by services	(3,163)	(3,458)	(3,498)	(3,726)	(3,871)
Total comprehensive income/(loss)	(3,163)	(3,458)	(3,498)	(3,726)	(3,871)

Prepared on Australian Accounting Standards basis.

(a) From 2010-11, the Government introduced net cash appropriation arrangements where Bill 1 revenue appropriations for the depreciation/amortisation expenses of non-corporate Commonwealth entities (and select corporate Commonwealth entities) were replaced with a separate capital budget (the Administered Capital Budget, or ACB) provided through Bill 1 equity appropriations. For information regarding ACBs, please refer to Table 3.10 Administered Capital Budget Statement.

Table 3.8: Schedule of budgeted assets and liabilities administered on behalf of Government (as at 30 June)

	2018-19 Estimated actual \$'000	2019-20 Budget \$'000	2020-21 Forw ard estimate \$'000	2021-22 Forw ard estimate \$'000	2022-23 Forw ard estimate \$'000
ASSETS					
Financial assets					
Cash and cash equivalents	1	1	1	1	1
Trade and other receivables	91	91	91	91	91
Total financial assets	92	92	92	92	92
Non-financial assets					
Land and buildings	138,781	140,571	141,553	142,516	143,559
Property, plant and equipment	1,865	2,035	2,198	2,418	2,451
Inventories	1,806	1,806	1,806	1,806	1,806
Total non-financial assets	142,452	144,412	145,557	146,740	147,816
Total assets administered on behalf of Government	142,544	144,504	145,649	146,832	147,908
LIABILITIES					
Payables					
Suppliers	209	209	209	209	209
Total payables	209	209	209	209	209
Total liabilities administered on behalf of Government	209	209	209	209	209
Net assets/(liabilities)	142,335	144,295	145,440	146,623	147,699

Prepared on Australian Accounting Standards basis.

Table 3.9: Schedule of budgeted administered cash flows (for the period ended 30 June)

	2018-19 Estimated actual \$'000	2019-20 Budget \$'000	2020-21 Forw ard estimate \$'000	2021-22 Forw ard estimate \$'000	2022-23 Forw ard estimate \$'000
OPERATING ACTIVITIES					
Cash received					
Sales of goods and rendering of services	27	27	30	30	30
Total cash received	27	27	30	30	30
Cash used					
Personal benefits	425	425	425	425	425
Suppliers	1,547	1,561	1,590	1,614	1,638
Total cash used	1,972	1,986	2,015	2,039	2,063
Net cash from/(used by) operating activities	(1,945)	(1,959)	(1,985)	(2,009)	(2,033)
INVESTING ACTIVITIES					
Cash used					
Purchase of property, plant and equipment and intangibles	3,684	3,459	2,658	2,900	2,914
Total cash used	3,684	3,459	2,658	2,900	2,914
Net cash from/(used by) investing activities	(3,684)	(3,459)	(2,658)	(2,900)	(2,914)
Net increase/(decrease) in cash held	(5,629)	(5,418)	(4,643)	(4,909)	(4,947)
Cash and cash equivalents at beginning of reporting period	1	1	1	1	1
Cash from Official Public Account for:					
- Appropriations	5,656	5,445	4,673	4,939	4,977
<i>Total cash from Official Public Account</i>	<i>5,656</i>	<i>5,445</i>	<i>4,673</i>	<i>4,939</i>	<i>4,977</i>
Cash to Official Public Account for:					
- Appropriations	(27)	(27)	(30)	(30)	(30)
<i>Total cash to Official Public Account</i>	<i>(27)</i>	<i>(27)</i>	<i>(30)</i>	<i>(30)</i>	<i>(30)</i>
Cash and cash equivalents at end of reporting period	1	1	1	1	1

Prepared on Australian Accounting Standards basis.

Table 3.10: Administered capital budget statement (for the period ended 30 June)

	2018-19 Estimated actual \$'000	2019-20 Budget \$'000	2020-21 Forw ard estimate \$'000	2021-22 Forw ard estimate \$'000	2022-23 Forw ard estimate \$'000
NEW CAPITAL APPROPRIATIONS					
Capital budget - Bill 1 (ACB)	3,684	3,459	2,658	2,900	2,914
Total new capital appropriations	3,684	3,459	2,658	2,900	2,914
<i>Provided for:</i>					
<i>Purchase of non-financial assets</i>	3,684	3,459	2,658	2,900	2,914
Total items	3,684	3,459	2,658	2,900	2,914
PURCHASE OF NON-FINANCIAL ASSETS					
Funded by capital appropriation - ACB (a)	3,684	3,459	2,658	2,900	2,914
TOTAL	3,684	3,459	2,658	2,900	2,914
RECONCILIATION OF CASH USED TO ACQUIRE ASSETS TO ASSET MOVEMENT TABLE					
Total accrual purchases	3,684	3,459	2,658	2,900	2,914
Total cash used to acquire assets	3,684	3,459	2,658	2,900	2,914

Prepared on Australian Accounting Standards basis.

(a) Does not include annual finance lease costs. Includes purchases from current and previous years' Administered Capital Budgets (ACBs).

Table 3.11: Statement of administered asset movements (Budget year 2019-20)

	Land	Buildings	Other property, plant and equipment	Total
	\$'000	\$'000	\$'000	\$'000
As at 1 July 2019				
Gross book value	102,000	43,215	2,232	147,447
Accumulated depreciation/amortisation and impairment	-	(6,434)	(367)	(6,801)
Opening net book balance	102,000	36,781	1,865	140,646
CAPITAL ASSET ADDITIONS				
Estimated expenditure on new or replacement assets				
By purchase - appropriation ordinary annual services (a)	-	3,169	290	3,459
Total additions	-	3,169	290	3,459
Other movements				
Depreciation/amortisation expense	-	(1,379)	(120)	(1,499)
Total other movements	-	(1,379)	(120)	(1,499)
As at 30 June 2020				
Gross book value	102,000	46,384	2,522	150,906
Accumulated depreciation/amortisation and impairment	-	(7,813)	(487)	(8,300)
Closing net book balance	102,000	38,571	2,035	142,606

Prepared on Australian Accounting Standards basis.

(a) 'Appropriation ordinary annual services' refers to funding provided through *Appropriation Bill (No.1) 2019-20* for depreciation/amortisation expenses, ACBs or other operational expenses