

## **SCHEDULE**

### **REGULATIONS GOVERNING THE AWARD OF THE CIVILIAN SERVICE MEDAL 1939-1945**

#### **Citation**

1. These Regulations may be cited as the Civilian Service Medal 1939-1945 Regulations.

#### **Interpretation**

2. In these Regulations:

“Department” means the Department of Administrative Services;

“Medal” means the Civilian Service Medal 1939-1945;

“Minister” means the Minister responsible for the Australian honours system;

“nominated civilian organisation” means an organisation which has been nominated under regulation 5;

“Registrar” means the Registrar of Awards appointed under subregulation 10(1);

“Register” means the Register maintained under subregulation 10(2);

“war period” means the period beginning on 3 September 1939 and ending at the end of 2 September 1945.

#### **Arduous circumstances—meaning**

3. The members of a nominated civilian organisation are taken to have been required to work in arduous circumstances if the members were required to:

- (a) be exposed to sustained risk of enemy bombardment; or
- (b) live in camps in isolated parts of Australia; or
- (c) live away from his or her principal place of residence for lengthy periods.

#### **Military-like arrangements and conditions of service—meaning**

4. The members of a nominated civilian organisation are taken to have been required to be subjected to military-like arrangements and conditions of service if the members were required to:

- (a) live in camps maintained and provisioned by military authorities; or
- (b) be subjected to military-like standards of direction, discipline and conduct by military or civilian authorities involved in the war effort in Australia.



### **Nomination of civilian organisations**

5. (1) For the purposes of these Regulations, the Governor-General, on the recommendation of the Minister, may nominate a civilian organisation whose members were required to:

- (a) work in arduous circumstances during the war period; and
- (b) be subjected to military-like arrangements and conditions of service.

(2) If the Governor-General nominates a civilian organisation under sub-regulation (1), the Governor-General may, on the recommendation of the Minister, specify a class of members of the organisation who are to be regarded as being excluded from its membership for the purpose of determining who served in or with the organisation for the purposes of regulation 6.

(3) An organisation is not eligible to be nominated if service by persons in or with the organisation qualified them for the award of the War Medal 1939–1945 or the Australia Service Medal 1939–1945.

### **The Civilian Service Medal 1939–1945**

6. (1) The Governor-General may, on the recommendation of the Minister, award the Medal to a civilian who served in or with a nominated civilian organisation for at least 180 days during the war period.

(2) For the purposes of calculating a person's period of service, any period or periods of service during the war period in or with any one or more of the nominated civilian organisations may be taken into account, unless the period or periods have already been taken into account for the purpose of another award.

(3) Service in a nominated civilian organisation by an enemy prisoner of war, must not be taken into account for the purposes of recommending the award of the Medal.

### **Delegation of power to recommend award**

7. The Minister may delegate to a Senior Executive Service Officer in the Department the power under subregulation 6(1) to recommend the award of the Medal.

### **Design of the Medal**

8. The design of the Medal is as determined by the Governor-General.

### **Wearing of the Medal**

9. The manner of wearing the Medal is as determined by the Governor-General.

### **Registrar of Awards**

10. (1) The Governor-General must appoint a Registrar of Awards.

(2) The Registrar must:

- (a) maintain a Register of the names of persons to whom the Medal has been awarded; and
- (b) keep such other records relating to the award of the Medal as the Governor-General directs.



### **Cancellation and reinstatement**

11. (1) The Governor-General may cancel an award of the Medal and may reinstate a cancelled award.

(2) If an award of the Medal to a person is cancelled:

- (a) the name of the person must be erased from the Register; and
- (b) the person must return the Medal to the Registrar.

(3) If a cancelled award is reinstated, the Registrar must:

- (a) restore in the Register the entry that was erased; and
- (b) return the Medal to the person to whom the award was made.