

**Office of the  
Official Secretary to the  
Governor-General**

**Entity resources and planned  
performance**



# Office of the Official Secretary to the Governor-General

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# Office of the Official Secretary to the Governor-General

## Section 1: Entity overview and resources

### 1.1 Strategic direction statement

The planned outcome for the Office of the Official Secretary to the Governor-General (OOSGG) is the facilitation of the performance of the Governor-General's role through the organisation and management of official duties, management and maintenance of the official households and properties, and administration of the Australian Honours and Awards system.

The OOSGG achieves this through a single program which comprises three components:

1. Support for the Governor-General
2. Management and maintenance of the official properties
3. Administration of the Australian Honours and Awards system.

The OOSGG's role is to support the Governor-General to enable him to perform official duties, including facilitating official engagements and community outreach, the management and maintenance of Government House in Canberra and Admiralty House in Sydney, and the effective administration of the Australian Honours and Awards system.

In fulfilling its purpose, the OOSGG's key activities will support the Governor-General to recognise, encourage and reward community achievement; complement the work of Parliament and government agencies; represent Australia's broad national interests domestically and overseas; and highlight the inherent goodness of Australians and their ability to overcome adversity, particularly in the context of responding to the health, social and economic impacts of the COVID-19 pandemic and other natural disasters.

The OOSGG recognises the need for a high level of accountability and, therefore, places a strong emphasis in meeting its governance obligations and responsibilities, and mitigating strategic risks.

## **1.2 Entity resource statement**

Table 1.1 shows the total funding from all sources available to the OOSGG for its operations and to deliver programs and services on behalf of the Government.

The table summarises how resources will be applied by outcome (government strategic policy objectives) and by administered (on behalf of the Government or the public) and departmental (for the entity’s operations) classification.

For more detailed information on special accounts and special appropriations, please refer to Budget Paper No. 4 – Agency Resourcing.

Information in this table is presented on a resourcing (that is, appropriations/cash available) basis, whilst the ‘Budgeted expenses by Outcome 1’ table in Section 2 and the financial statements in Section 3 are presented on an accrual basis.

**Table 1.1: OOSGG resource statement — Budget estimates for 2022-23 as at Budget March 2022**

	2021-22 <i>Estimated actual</i> \$'000 (a)	2022-23 Estimate \$'000
<b>Departmental</b>		
Annual appropriations - ordinary annual services (b)		
Prior year appropriations available	6,894	6,894
Departmental appropriation	15,705	15,763
s74 external revenue (c)	171	258
Departmental capital budget (d)	6,149	852
Total departmental annual appropriations	<u>28,919</u>	<u>23,767</u>
<b>Total departmental resourcing</b>	<b>28,919</b>	<b>23,767</b>
<b>Administered</b>		
Annual appropriations - ordinary annual services (a)		
Prior year appropriations available	67	-
Outcome 1	4,510	3,116
Administered capital budget (e)	2,707	2,693
Total administered annual appropriations	<u>7,284</u>	<u>5,809</u>
Total administered special appropriations	<u>495</u>	<u>495</u>
<b>Total administered resourcing</b>	<b>7,779</b>	<b>6,304</b>
<b>Total resourcing for entity OOSGG</b>	<b>36,698</b>	<b>30,071</b>
	<u>2021-22</u>	<u>2022-23</u>
<b>Average staffing level (number)</b>	<b>82</b>	<b>87</b>

All figures shown above are GST exclusive - these may not match figures in the cash flow statement.

- (a) 2021-22 annual appropriations exclude \$0.2m in Appropriation Bill (No. 3) 2021-22 which is yet to receive Royal Assent.
- (b) Prepared on a resourcing (that is, appropriations available) basis.
- (c) Estimated External Revenue receipts under section 74 of the PGPA Act.
- (d) Departmental capital budgets are not separately identified in Appropriation Bill (No.1) and form part of ordinary annual services items. Please refer to Table 3.5 for further details. For accounting purposes, this amount has been designated as a 'contribution by owner'.
- (e) Administered capital budgets are not separately identified in Appropriation Bill (No. 1) and form part of ordinary annual services items. Please refer to Table 3.10 for further details. For accounting purposes, this amount is designated as a 'contribution by owner'.

### **1.3 Budget measures**

The OOSGG has no budget measures in the 2022-23 Budget.

## Section 2: Outcomes and planned performance

Government outcomes are the intended results, impacts or consequences of actions by the Government on the Australian community. Commonwealth programs are the primary vehicle by which government entities achieve the intended results of their outcome statements. Entities are required to identify the programs which contribute to government outcomes over the Budget and forward years.

Each outcome is described below together with its related programs. The following provides detailed information on expenses for each outcome and program, further broken down by funding source.

**Note:**

Performance reporting requirements in the Portfolio Budget Statements are part of the Commonwealth performance framework established by the *Public Governance, Performance and Accountability Act 2013*. It is anticipated that the performance measure described in Portfolio Budget Statements will be read with broader information provided in an entity's corporate plans and annual performance statements – included in Annual Reports – to provide a complete picture of an entity's planned and actual performance.

The most recent corporate plan for OOSGG can be found at: <https://www.gg.gov.au/office-official-secretary-governor-general/corporate-plans>

The most recent annual performance statement can be found at: <https://www.gg.gov.au/office-official-secretary-governor-general/annual-reports>

## 2.1 Budgeted expenses and performance for Outcome 1

**Outcome 1: The performance of the Governor-General’s role is facilitated through organisation and management of official duties, management and maintenance of the official household and property and administration of the Australian Honours and Awards system.**

Budgeted expenses for Outcome 1

This table shows how much OOSGG intends to spend (on an accrual basis) on achieving the outcome, broken down by program, as well as by Administered and Departmental funding sources.

**Table 2.1.1: Budgeted expenses for Outcome 1**

	2021-22 Estimated actual \$'000	2022-23 Budget \$'000	2023-24 Forward estimate \$'000	2024-25 Forward estimate \$'000	2025-26 Forward estimate \$'000
<b>Program 1.1: Support for the Governor-General and official activities</b>					
Administered expenses					
Ordinary annual services (Appropriation Bill No. 1)	4,510	3,116	2,686	1,732	1,778
Special appropriations					
<i>Special appropriation Governor-General</i>	495	495	495	495	495
Expenses not requiring appropriation in the Budget year (a)	1,985	1,985	1,985	1,639	1,843
<b>Administered total</b>	<b>6,990</b>	<b>5,596</b>	<b>5,166</b>	<b>3,866</b>	<b>4,116</b>
Departmental expenses					
Departmental appropriation	15,952	15,763	15,452	15,616	15,764
s74 external revenue (b)	171	258	258	258	250
Expenses not requiring appropriation in the Budget year (a)	567	734	734	788	808
<b>Departmental total</b>	<b>16,690</b>	<b>16,755</b>	<b>16,444</b>	<b>16,662</b>	<b>16,822</b>
<b>Total expenses for program 1.1</b>	<b>23,680</b>	<b>22,351</b>	<b>21,610</b>	<b>20,528</b>	<b>20,938</b>
	2021-22	2022-23			
<b>Average staffing level (number)</b>	<b>82</b>	<b>87</b>			

(a) Expenses not requiring appropriation in the Budget year are primarily made up of depreciation/amortisation expenses, and audit fees.

(b) Estimated expenses incurred in relation to receipts retained under section 74 of the PGPA Act 2013.

Note: Departmental appropriation splits and totals are indicative estimates and may change in the course of the budget year as government priorities change.

**Table 2.1.2: Performance measure for Outcome 1**

Table 2.1.2 details the performance measures for each program associated with Outcome 1. It also provides the related key activities as expressed in the current corporate plan where further detail is provided about the delivery of the activities related to the program, the context in which these activities are delivered and how the performance of these activities will be measured.

<b>Outcome 1 – The performance of the Governor-General's role is facilitated through organisation and management of official duties, management and maintenance of the official household and property and administration of the Australian Honours and Awards system.</b>		
<b>Program 1</b> – The objective of this program is to support the Governor-General and Official Activities. It comprises three components: support for the Governor-General, management and maintenance of the official properties, and administration of the Australian Honours and Awards system.		
<b>Key Activities</b>	<b>Component 1: Support for the Governor-General</b> Key activities of component 1 include: <ul style="list-style-type: none"> <li>• Providing advice to the Governor-General; planning, implementing and managing Their Excellencies' forward program of engagements, and liaising with representatives of governments, related authorities, and community groups</li> <li>• Providing support for Their Excellencies and hospitality services for official functions</li> </ul>	
<b>Year</b>	<b>Performance measures</b>	<b>Expected Performance Results</b>
Current year 2021-22	<ul style="list-style-type: none"> <li>• The Governor-General is satisfied with the level of advice and administrative support provided that enables them to successfully perform official duties</li> <li>• The Governor-General is satisfied with the management of the households</li> </ul>	Based on regular feedback from the Governor-General, the OOSGG expects to achieve its performance measures
Budget year 2022-23	<ul style="list-style-type: none"> <li>• The Governor-General is satisfied with the level of advice and administrative support provided that enables him to successfully perform official duties</li> <li>• The Governor-General is satisfied with the management of the households</li> </ul>	The Governor-General expresses satisfaction with the support he receives to perform his official duties
Forward estimates 2023-26	As per 2022-23	As per 2022-23

<p><b>Outcome 1 – The performance of the Governor-General’s role is facilitated through organisation and management of official duties, management and maintenance of the official household and property and administration of the Australian Honours and Awards system.</b></p>		
<p><b>Program 1</b> – The objective of this program is to support the Governor-General and Official Activities. It comprises three components: support for the Governor-General, management and maintenance of the official properties, and administration of the Australian Honours and Awards system.</p>		
<p><b>Key Activities</b></p>	<p><b>Component 2:</b> Management and maintenance of the official properties</p> <p>Key activities of component 2 include:</p> <ul style="list-style-type: none"> <li>• Providing governance advice and administrative services to the Office and managing the Governor-General's official residences, including maintenance of property, equipment and grounds</li> </ul>	
<p><b>Year</b></p>	<p><b>Performance measures</b></p>	<p><b>Expected Performance Results</b></p>
<p>Current year 2021-22</p>	<ul style="list-style-type: none"> <li>• The properties are managed in accordance with the requirements of the <i>Environment Protection and Biodiversity Conservation Act 1999</i> and government policies relating to heritage properties, and with due consideration of advice provided by the National Capital Authority and other relevant authorities</li> </ul>	<p>Based on regular feedback from the Governor-General and the robust property management framework in place, the OOSGG expects to achieve its performance measures</p>
<p>Budget Year 2022-23</p>	<ul style="list-style-type: none"> <li>• The properties are managed in accordance with the requirements of the <i>Environment Protection and Biodiversity Conservation Act 1999</i> and government policies relating to heritage properties, and with due consideration of advice provided by the National Capital Authority and other relevant authorities</li> </ul>	<p>The Governor-General expresses satisfaction with the management of the official properties</p>
<p>Forward estimates 2023-26</p>	<p>As per 2022-23</p>	<p>As per 2022-23</p>

<b>Key Activities (a)</b>	<p><b>Component 3: Administration of the Australian Honours and Awards system</b></p> <p>Key activities of component 3 include:</p> <ul style="list-style-type: none"> <li>• Researching and preparing nominations for consideration by the Council for the Order of Australia, the Australian Bravery Decorations Council and the National Emergency Medal Committee</li> <li>• Providing secretariat support to the Australian honours advisory bodies.</li> <li>• Undertaking the administrative tasks associated with the approval of recipients in the Australian honours system and subsequent announcement where applicable</li> <li>• Procuring Australian honours insignia, warrants and investiture items.</li> <li>• Facilitating the approval of, and changes to, governing instruments within the Australian honours system</li> <li>• Undertaking promotion and community engagement activities to increase awareness of, and engagement with, the Order of Australia</li> </ul>	
<b>Year</b>	<b>Performance measures</b>	<b>Expected Performance Results</b>
Current year 2021-22	<ul style="list-style-type: none"> <li>• The Governor-General and other key stakeholders express satisfaction with the administration of the Australian Honours and Awards system and support provided</li> <li>• Activities comply with the governing instruments for honours and awards, including the Constitution for the Order of Australia</li> <li>• The medals and insignia meet design specifications, adequate stock levels are maintained and control processes are adhered to</li> <li>• Ensure the accurate and timely issue of insignia and other resources for investitures and honours list announcements</li> </ul>	Based on feedback from the Governor-General and the Councils and Committee supported by the Office, the OOSGG expects to achieve its performance measures
Budget Year 2022-23	<ul style="list-style-type: none"> <li>• The Governor-General and other key stakeholders express satisfaction with the administration of the Australian Honours and Awards system and support provided</li> <li>• Activities comply with the governing instruments for honours and awards, including the Constitution for the Order of Australia</li> <li>• The medals and insignia meet design specifications, adequate stock levels are maintained and control processes are adhered to</li> <li>• Ensure the accurate and timely issue of insignia and other resources for investitures and honours list announcements</li> <li>• Nominations received reflect the diversity of Australia</li> </ul>	The Governor-General and the Councils and Committee supported by the Office, express satisfaction with the support provided and activities conducted with respect to the Australian Honours and Awards system
Forward Estimates 2023-26	As per 2022-23	As per 2022-23

(a) Includes a new key activity which will be reflected in the 2022-23 Corporate Plan.

## Section 3: Budgeted financial statements

Section 3 presents budgeted financial statements which provide a comprehensive snapshot of OOSGG finances for the 2022-23 Budget year, including the impact of budget measures and resourcing on financial statements.

### 3.1 Budgeted financial statements

#### 3.1.1 Explanatory notes and analysis of budgeted financial statements

##### *Departmental*

##### **Comprehensive Income Statement**

The Comprehensive Income Statement (Table 3.1) sets out the expected operating results for the ordinary annual services provided by the OOSGG, which are funded by departmental appropriations and other revenue.

The OOSGG is budgeting for a break-even operating result, adjusted for depreciation and amortisation expense, in 2022-23 and the forward years.

In line with net cash appropriation arrangements that became effective from 2010-11, revenue from government has been reduced by an amount equal to depreciation and amortisation expense. Future asset replacements are funded through the Departmental Capital Budget as detailed in Table 3.5.

##### **Balance Sheet**

The movement in the OOSGG's net asset position is principally as a result of the procurement of replacement infrastructure, plant and equipment assets owned by the OOSGG.

The OOSGG's primary liability is accrued employee entitlements.

##### *Administered*

##### **Schedule of Budgeted Income and Expenses Administered on Behalf of Government**

In 2022-23, the OOSGG will receive administered appropriations of \$0.5 million for the Governor-General's salary and \$3.1 million for support of the Australian Honours and Awards System.

## 3.2. Budgeted financial statements tables

Table 3.1: Comprehensive income statement (showing net cost of services) for the period ended 30 June

	2021-22 Estimated actual \$'000	2022-23 Budget \$'000	2023-24 Forward estimate \$'000	2024-25 Forward estimate \$'000	2025-26 Forward estimate \$'000
<b>EXPENSES</b>					
Employee benefits	10,281	10,490	10,160	9,815	10,175
Suppliers	5,927	5,783	5,802	6,311	6,091
Depreciation and amortisation (a)	482	482	482	536	556
<b>Total expenses</b>	<b>16,690</b>	<b>16,755</b>	<b>16,444</b>	<b>16,662</b>	<b>16,822</b>
<b>LESS:</b>					
<b>OWN-SOURCE INCOME</b>					
<b>Own-source revenue</b>					
Other	171	258	258	258	250
<b>Total own-source revenue</b>	<b>171</b>	<b>258</b>	<b>258</b>	<b>258</b>	<b>250</b>
<b>Gains</b>					
Other	85	252	252	252	252
<b>Total gains</b>	<b>85</b>	<b>252</b>	<b>252</b>	<b>252</b>	<b>252</b>
<b>Total own-source income</b>	<b>256</b>	<b>510</b>	<b>510</b>	<b>510</b>	<b>502</b>
<b>Net (cost of)/contribution by services</b>	<b>(16,434)</b>	<b>(16,245)</b>	<b>(15,934)</b>	<b>(16,152)</b>	<b>(16,320)</b>
Revenue from government	15,952	15,763	15,452	15,616	15,764
<b>Surplus/(deficit) attributable to the Australian Government</b>	<b>(482)</b>	<b>(482)</b>	<b>(482)</b>	<b>(536)</b>	<b>(556)</b>
<b>Total comprehensive income/(loss)</b>	<b>(482)</b>	<b>(482)</b>	<b>(482)</b>	<b>(536)</b>	<b>(556)</b>
<b>Total comprehensive income/(loss) attributable to the Australian Government</b>	<b>(482)</b>	<b>(482)</b>	<b>(482)</b>	<b>(536)</b>	<b>(556)</b>
<b>Note: Impact of net cash appropriation arrangements</b>					
	2021-22 Estimated actual \$'000	2022-23 Budget \$'000	2023-24 Forward estimate \$'000	2024-25 Forward estimate \$'000	2025-26 Forward estimate \$'000
<b>Total comprehensive income/(loss) - as per statement of Comprehensive Income</b>	<b>(482)</b>	<b>(482)</b>	<b>(482)</b>	<b>(536)</b>	<b>(556)</b>
plus: depreciation/amortisation of assets funded through appropriations (departmental capital budget funding and/or equity injections) (a)	482	482	482	536	556
<b>Net cash operating surplus/(deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

Prepared on Australian Accounting Standards basis.

- (a) From 2010-11, the Government introduced net cash appropriation arrangements where Bill 1 revenue appropriations for the depreciation/amortisation expenses of non-corporate Commonwealth entities (and select corporate Commonwealth entities) were replaced with a separate capital budget (the Departmental Capital Budget, or DCB) provided through Bill 1 equity appropriations. For information regarding DCBs, please refer to Table 3.5 Departmental Capital Budget Statement.

**Table 3.2: Budgeted departmental balance sheet (as at 30 June)**

	2021-22 Estimated actual \$'000	2022-23 Budget \$'000	2023-24 Forward estimate \$'000	2024-25 Forward estimate \$'000	2025-26 Forward estimate \$'000
<b>ASSETS</b>					
<b>Financial assets</b>					
Cash and cash equivalents	197	197	197	197	197
Trade and other receivables	6,982	6,982	6,982	6,982	6,982
<b>Total financial assets</b>	<b>7,179</b>	<b>7,179</b>	<b>7,179</b>	<b>7,179</b>	<b>7,179</b>
<b>Non-financial assets</b>					
Land and buildings	2	2	2	2	2
Property, plant and equipment	7,784	8,174	8,113	8,031	7,929
Intangibles	436	416	398	350	306
Inventories	34	34	34	34	34
Other non-financial assets	224	224	224	224	224
<b>Total non-financial assets</b>	<b>8,480</b>	<b>8,850</b>	<b>8,771</b>	<b>8,641</b>	<b>8,495</b>
<b>Total assets</b>	<b>15,659</b>	<b>16,029</b>	<b>15,950</b>	<b>15,820</b>	<b>15,674</b>
<b>LIABILITIES</b>					
<b>Payables</b>					
Suppliers	1,428	1,428	1,428	1,428	1,428
Other payables	166	166	166	166	166
<b>Total payables</b>	<b>1,594</b>	<b>1,594</b>	<b>1,594</b>	<b>1,594</b>	<b>1,594</b>
<b>Interest bearing liabilities</b>					
Leases	4	4	4	4	4
<b>Total interest bearing liabilities</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>Provisions</b>					
Employee provisions	2,844	2,844	2,844	2,844	2,844
<b>Total provisions</b>	<b>2,844</b>	<b>2,844</b>	<b>2,844</b>	<b>2,844</b>	<b>2,844</b>
<b>Total liabilities</b>	<b>4,442</b>	<b>4,442</b>	<b>4,442</b>	<b>4,442</b>	<b>4,442</b>
<b>Net assets</b>	<b>11,217</b>	<b>11,587</b>	<b>11,508</b>	<b>11,378</b>	<b>11,232</b>
<b>EQUITY*</b>					
<b>Parent entity interest</b>					
Contributed equity	11,288	12,140	12,543	12,949	13,359
Reserves	621	621	621	621	621
Retained surplus (accumulated deficit)	(692)	(1,174)	(1,656)	(2,192)	(2,748)
<b>Total parent entity interest</b>	<b>11,217</b>	<b>11,587</b>	<b>11,508</b>	<b>11,378</b>	<b>11,232</b>
<b>Total equity</b>	<b>11,217</b>	<b>11,587</b>	<b>11,508</b>	<b>11,378</b>	<b>11,232</b>

Prepared on Australian Accounting Standards basis.

\*Equity is the residual interest in assets after the deduction of liabilities.

**Table 3.3: Departmental statement of changes in equity — summary of movement (Budget year 2022-23)**

	Retained earnings	Asset revaluation reserve	Contributed equity/ capital	Total equity
	\$'000	\$'000	\$'000	\$'000
<b>Opening balance as at 1 July 2022</b>				
Balance carried forward from previous period	(692)	621	11,288	11,217
<b>Adjusted opening balance</b>	<b>(692)</b>	<b>621</b>	<b>11,288</b>	<b>11,217</b>
<b>Comprehensive income</b>				
Surplus/(deficit) for the period	(482)	-	-	(482)
<b>Total comprehensive income</b>	<b>(482)</b>	<b>-</b>	<b>-</b>	<b>(482)</b>
of which:				
Attributable to the Australian Government	(482)	-	-	(482)
<b>Transactions with owners</b>				
<b>Contributions by owners</b>				
Departmental Capital Budget (DCB)	-	-	852	852
<b>Sub-total transactions with owners</b>	<b>-</b>	<b>-</b>	<b>852</b>	<b>852</b>
<b>Estimated closing balance as at 30 June 2023</b>	<b>(1,174)</b>	<b>621</b>	<b>12,140</b>	<b>11,587</b>
<b>Closing balance attributable to the Australian Government</b>	<b>(1,174)</b>	<b>621</b>	<b>12,140</b>	<b>11,587</b>

Prepared on Australian Accounting Standards basis.

**Table 3.4: Budgeted departmental statement of cash flows (for the period ended 30 June)**

	2021-22 Estimated actual \$'000	2022-23 Budget \$'000	2023-24 Forward estimate \$'000	2024-25 Forward estimate \$'000	2025-26 Forward estimate \$'000
<b>OPERATING ACTIVITIES</b>					
<b>Cash received</b>					
Appropriations	15,952	15,763	15,452	15,616	15,764
Other	171	258	258	258	250
<b>Total cash received</b>	<b>16,123</b>	<b>16,021</b>	<b>15,710</b>	<b>15,874</b>	<b>16,014</b>
<b>Cash used</b>					
Employees	10,281	10,490	10,160	9,815	10,175
Suppliers	5,842	5,531	5,550	6,059	5,839
<b>Total cash used</b>	<b>16,123</b>	<b>16,021</b>	<b>15,710</b>	<b>15,874</b>	<b>16,014</b>
<b>Net cash from/(used by) operating activities</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>INVESTING ACTIVITIES</b>					
<b>Cash used</b>					
Purchase of property, plant and equipment and intangibles	6,149	852	403	406	410
<b>Total cash used</b>	<b>6,149</b>	<b>852</b>	<b>403</b>	<b>406</b>	<b>410</b>
<b>Net cash from/(used by) investing activities</b>	<b>(6,149)</b>	<b>(852)</b>	<b>(403)</b>	<b>(406)</b>	<b>(410)</b>
<b>FINANCING ACTIVITIES</b>					
<b>Cash received</b>					
Contributed equity	6,149	852	403	406	410
<b>Total cash received</b>	<b>6,149</b>	<b>852</b>	<b>403</b>	<b>406</b>	<b>410</b>
<b>Net cash from/(used by) financing activities</b>	<b>6,149</b>	<b>852</b>	<b>403</b>	<b>406</b>	<b>410</b>
<b>Net increase/(decrease) in cash held</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Cash and cash equivalents at the beginning of the reporting period	197	197	197	197	197
<b>Cash and cash equivalents at the end of the reporting period</b>	<b>197</b>	<b>197</b>	<b>197</b>	<b>197</b>	<b>197</b>

Prepared on Australian Accounting Standards basis.

**Table 3.5: Departmental capital budget statement (for the period ended 30 June)**

	2021-22 Estimated actual \$'000	2022-23 Budget \$'000	2023-24 Forward estimate \$'000	2024-25 Forward estimate \$'000	2025-26 Forward estimate \$'000
<b>NEW CAPITAL APPROPRIATIONS</b>					
Capital budget - Bill 1 (DCB)	6,149	852	403	406	410
<b>Total new capital appropriations</b>	<b>6,149</b>	<b>852</b>	<b>403</b>	<b>406</b>	<b>410</b>
<b>Provided for:</b>					
Purchase of non-financial assets	6,149	852	403	406	410
<b>Total items</b>	<b>6,149</b>	<b>852</b>	<b>403</b>	<b>406</b>	<b>410</b>
<b>PURCHASE OF NON-FINANCIAL ASSETS</b>					
Funded by capital appropriation - DCB (a)	6,149	852	403	406	410
<b>TOTAL</b>	<b>6,149</b>	<b>852</b>	<b>403</b>	<b>406</b>	<b>410</b>
<b>RECONCILIATION OF CASH USED TO ACQUIRE ASSETS TO ASSET MOVEMENT TABLE</b>					
Total purchases	6,149	852	403	406	410
<b>Total cash used to acquire assets</b>	<b>6,149</b>	<b>852</b>	<b>403</b>	<b>406</b>	<b>410</b>

Prepared on Australian Accounting Standards basis.

(a) Includes purchases from current and previous years' DCBs.

**Table 3.6: Statement of departmental asset movements (Budget year 2022-23)**

	Buildings	Other property, plant and equipment	Computer software and intangibles	Total
	\$'000	\$'000	\$'000	\$'000
<b>As at 1 July 2022</b>				
Gross book value	-	8,931	1,173	10,104
Gross book value - ROU assets	5	-	-	5
Accumulated depreciation/ amortisation and impairment	-	(1,147)	(737)	(1,884)
Accumulated depreciation/amortisation and impairment - ROU assets	(3)	-	-	(3)
<b>Opening net book balance</b>	<b>2</b>	<b>7,784</b>	<b>436</b>	<b>8,222</b>
<b>Capital asset additions</b>				
<b>Estimated expenditure on new or replacement assets</b>				
By purchase - appropriation ordinary annual services (a)	-	763	89	852
<b>Total additions</b>	<b>-</b>	<b>763</b>	<b>89</b>	<b>852</b>
<b>Other movements</b>				
Depreciation/amortisation expense	-	(373)	(109)	(482)
<b>Total other movements</b>	<b>-</b>	<b>(373)</b>	<b>(109)</b>	<b>(482)</b>
<b>As at 30 June 2023</b>				
Gross book value	-	9,694	1,262	10,956
Gross book value - ROU assets	5	-	-	5
Accumulated depreciation/ amortisation and impairment	-	(1,520)	(846)	(2,366)
Accumulated depreciation/amortisation and impairment - ROU assets	(3)	-	-	(3)
<b>Closing net book balance</b>	<b>2</b>	<b>8,174</b>	<b>416</b>	<b>8,592</b>

Prepared on Australian Accounting Standards basis.

(a) 'Appropriation ordinary annual services' refers to funding provided through Appropriation Bill (No.1) 2022-23 for depreciation/amortisation expenses, DCB or other operational expenses.

**Table 3.7: Schedule of budgeted income and expenses administered on behalf of Government (for the period ended 30 June)**

	2021-22 Estimated actual \$'000	2022-23 Budget \$'000	2023-24 Forward estimate \$'000	2024-25 Forward estimate \$'000	2025-26 Forward estimate \$'000
<b>EXPENSES</b>					
Suppliers	4,510	3,116	2,686	1,732	1,778
Personal benefits	495	495	495	495	495
Depreciation and amortisation (a)	1,985	1,985	1,985	1,639	1,843
<b>Total expenses administered on behalf of Government</b>	<b>6,990</b>	<b>5,596</b>	<b>5,166</b>	<b>3,866</b>	<b>4,116</b>
<b>LESS:</b>					
<b>OWN-SOURCE INCOME</b>					
<b>Own-source revenue</b>					
<b>Non-taxation revenue</b>					
Sale of goods and rendering of services	38	38	38	30	28
<b>Total non-taxation revenue</b>	<b>38</b>	<b>38</b>	<b>38</b>	<b>30</b>	<b>28</b>
<b>Total own-source revenue administered on behalf of Government</b>	<b>38</b>	<b>38</b>	<b>38</b>	<b>30</b>	<b>28</b>
<b>Total own-sourced income administered on behalf of Government</b>	<b>38</b>	<b>38</b>	<b>38</b>	<b>30</b>	<b>28</b>
<b>Net (cost of)/contribution by services</b>	<b>(6,952)</b>	<b>(5,558)</b>	<b>(5,128)</b>	<b>(3,836)</b>	<b>(4,088)</b>
<b>Total comprehensive income/(loss)</b>	<b>(6,952)</b>	<b>(5,558)</b>	<b>(5,128)</b>	<b>(3,836)</b>	<b>(4,088)</b>

Prepared on Australian Accounting Standards basis.

- (a) From 2010-11, the Government introduced net cash appropriation arrangements where Bill (No. 1) revenue appropriations for the depreciation/amortisation expenses of non-corporate Commonwealth entities (and select corporate Commonwealth entities) were replaced with a separate Administered Capital Budget (ACB) provided through Bill (No. 1) equity appropriations. For information regarding ACBs, please refer to Table 3.10 Administered Capital Budget Statement.

**Table 3.8: Schedule of budgeted assets and liabilities administered on behalf of Government (as at 30 June)**

	2021-22 Estimated actual \$'000	2022-23 Budget \$'000	2023-24 Forward estimate \$'000	2024-25 Forward estimate \$'000	2025-26 Forward estimate \$'000
<b>ASSETS</b>					
<b>Financial assets</b>					
Cash and cash equivalents	1,116	1,116	1,116	1,116	1,116
Trade and other receivables	253	253	253	253	253
<b>Total financial assets</b>	<b>1,369</b>	<b>1,369</b>	<b>1,369</b>	<b>1,369</b>	<b>1,369</b>
<b>Non-financial assets</b>					
Land and buildings	165,393	166,069	166,748	168,169	169,523
Property, plant and equipment	1,641	1,673	1,699	1,654	1,522
Inventories	3,078	3,078	3,078	3,078	3,078
<b>Total non-financial assets</b>	<b>170,112</b>	<b>170,820</b>	<b>171,525</b>	<b>172,901</b>	<b>174,123</b>
<b>Total assets administered on behalf of Government</b>	<b>171,481</b>	<b>172,189</b>	<b>172,894</b>	<b>174,270</b>	<b>175,492</b>
<b>LIABILITIES</b>					
<b>Payables</b>					
Suppliers	1,301	1,301	1,301	1,301	1,301
<b>Total payables</b>	<b>1,301</b>	<b>1,301</b>	<b>1,301</b>	<b>1,301</b>	<b>1,301</b>
<b>Total liabilities administered on behalf of Government</b>	<b>1,301</b>	<b>1,301</b>	<b>1,301</b>	<b>1,301</b>	<b>1,301</b>
<b>Net assets/(liabilities)</b>	<b>170,180</b>	<b>170,888</b>	<b>171,593</b>	<b>172,969</b>	<b>174,191</b>

Prepared on Australian Accounting Standards basis.

**Table 3.9: Schedule of budgeted administered cash flows (for the period ended 30 June)**

	2021-22 Estimated actual \$'000	2022-23 Budget \$'000	2023-24 Forward estimate \$'000	2024-25 Forward estimate \$'000	2025-26 Forward estimate \$'000
<b>OPERATING ACTIVITIES</b>					
<b>Cash received</b>					
Sales of goods and rendering of services	38	38	38	30	28
<b>Total cash received</b>	<b>38</b>	<b>38</b>	<b>38</b>	<b>30</b>	<b>28</b>
<b>Cash used</b>					
Personal benefits	495	495	495	495	495
Suppliers	4,510	3,116	2,686	1,732	1,778
<b>Total cash used</b>	<b>5,005</b>	<b>3,611</b>	<b>3,181</b>	<b>2,227</b>	<b>2,273</b>
<b>Net cash from/(used by) operating activities</b>	<b>(4,967)</b>	<b>(3,573)</b>	<b>(3,143)</b>	<b>(2,197)</b>	<b>(2,245)</b>
<b>INVESTING ACTIVITIES</b>					
<b>Cash used</b>					
Purchase of property, plant and equipment and intangibles	2,774	2,693	2,690	3,015	3,065
<b>Total cash used</b>	<b>2,774</b>	<b>2,693</b>	<b>2,690</b>	<b>3,015</b>	<b>3,065</b>
<b>Net cash from/(used by) investing activities</b>	<b>(2,774)</b>	<b>(2,693)</b>	<b>(2,690)</b>	<b>(3,015)</b>	<b>(3,065)</b>
<b>Net increase/(decrease) in cash held</b>	<b>(7,741)</b>	<b>(6,266)</b>	<b>(5,833)</b>	<b>(5,212)</b>	<b>(5,310)</b>
Cash and cash equivalents at beginning of reporting period	1,116	1,116	1,116	1,116	1,116
Cash from Official Public Account for:					
- Appropriations	7,779	6,304	5,871	5,242	5,338
Total cash from Official Public Account	7,779	6,304	5,871	5,242	5,338
Cash to Official Public Account for:					
- Appropriations	(38)	(38)	(38)	(30)	(28)
Total cash to Official Public Account	(38)	(38)	(38)	(30)	(28)
<b>Cash and cash equivalents at end of reporting period</b>	<b>1,116</b>	<b>1,116</b>	<b>1,116</b>	<b>1,116</b>	<b>1,116</b>

Prepared on Australian Accounting Standards basis.

**Table 3.10: Schedule of administered capital budget statement (for the period ended 30 June)**

	2021-22 Estimated actual \$'000	2022-23 Budget \$'000	2023-24 Forward estimate \$'000	2024-25 Forward estimate \$'000	2025-26 Forward estimate \$'000
<b>NEW CAPITAL APPROPRIATIONS</b>					
Capital budget - Bill 1 (ACB)	2,707	2,693	2,690	3,015	3,065
<b>Total new capital appropriations</b>	<b>2,707</b>	<b>2,693</b>	<b>2,690</b>	<b>3,015</b>	<b>3,065</b>
<b>Provided for:</b>					
Purchase of non-financial assets	2,707	2,693	2,690	3,015	3,065
<b>Total items</b>	<b>2,707</b>	<b>2,693</b>	<b>2,690</b>	<b>3,015</b>	<b>3,065</b>
<b>PURCHASE OF NON-FINANCIAL ASSETS</b>					
Funded by capital appropriation - ACB (a)	2,774	2,693	2,690	3,015	3,065
<b>TOTAL</b>	<b>2,774</b>	<b>2,693</b>	<b>2,690</b>	<b>3,015</b>	<b>3,065</b>
<b>RECONCILIATION OF CASH USED TO ACQUIRE ASSETS TO ASSET MOVEMENT TABLE</b>					
Total accrual purchases	2,774	2,693	2,690	3,015	3,065
<b>Total cash used to acquire assets</b>	<b>2,774</b>	<b>2,693</b>	<b>2,690</b>	<b>3,015</b>	<b>3,065</b>

Prepared on Australian Accounting Standards basis.

(a) Includes purchases from current and previous years' Administered Capital Budgets (ACBs).

**Table 3.11: Statement of administered asset movements (Budget year 2022-23)**

	Land	Buildings	Other property, plant and equipment	Total
	\$'000	\$'000	\$'000	\$'000
<b>As at 1 July 2022</b>				
Gross book value	114,850	55,774	1,877	172,501
Accumulated depreciation/amortisation and impairment	-	(5,231)	(236)	(5,467)
<b>Opening net book balance</b>	<b>114,850</b>	<b>50,543</b>	<b>1,641</b>	<b>167,034</b>
<b>CAPITAL ASSET ADDITIONS</b>				
<b>Estimated expenditure on new or replacement assets</b>				
By purchase - appropriation ordinary annual services (a)	-	2,603	90	2,693
<b>Total additions</b>	<b>-</b>	<b>2,603</b>	<b>90</b>	<b>2,693</b>
<b>Other movements</b>				
Depreciation/amortisation expense	-	(1,927)	(58)	(1,985)
<b>Total other movements</b>	<b>-</b>	<b>(1,927)</b>	<b>(58)</b>	<b>(1,985)</b>
<b>As at 30 June 2023</b>				
Gross book value	114,850	58,377	1,967	175,194
Accumulated depreciation/ amortisation and impairment	-	(7,158)	(294)	(7,452)
<b>Closing net book balance</b>	<b>114,850</b>	<b>51,219</b>	<b>1,673</b>	<b>167,742</b>

Prepared on Australian Accounting Standards basis.

(a) 'Appropriation ordinary annual services' refers to funding provided through Appropriation Bill (No.1) 2022-23 for depreciation/amortisation expenses, Administered Capital Budget or other operational expenses.

