



Office of the Official Secretary to the Governor- General

Annual Child Safety Statement 2022

The Office of the Official Secretary to the Governor-General (the Office) is committed to ensuring the safety and wellbeing of children and young people. We ensure that Office activities are child safe and are continuously working to improve our implementation of the Commonwealth Child Safe Framework (the Framework). As specified in Requirement 4 of the Framework, this statement provides an overview of the Office's compliance with the Framework, including the results of our annual child safety risk assessment.

Office activities have limited direct interaction with children. The Office's risk assessment found that where interaction does occur, our implemented policies and procedures to manage identified risks are appropriate and fit-for-purpose. Therefore, we assess the Office's child-related risks to be LOW.

The Office's Child Protection Policy identifies specific roles where there is likelihood of interaction with children and stipulates that individuals holding these positions must attain Working with Children Checks (WWCC). The WWCC is based on the staff member's work location to ensure compliance with the relevant jurisdiction. In addition to the Office's Child Protection Policy, other relevant policies including our Privacy Policy, Diversity Policy, Social Media Policy, Work Place Behaviours Policy and Code of Conduct all serve as additional mitigations to prevent the possible harm of children who interact with the Office.

The Office will continue to enhance its processes to ensure compliance with the requirements of the Framework and implement the Ten National Principles for Child Safe Organisations in all areas of its business. While our risk rating is low, maintaining a child safe environment is an ongoing focus for the Office.

A handwritten signature in black ink, appearing to read 'Paul Singer', is positioned above the printed name.

Paul Singer MVO

Official Secretary to the Governor- General