

**Office of the
Official Secretary to the
Governor-General**

**Entity resources and planned
performance**

Office of the Official Secretary to the Governor-General

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Office of the Official Secretary to the Governor-General

Section 1: Entity overview and resources

1.1 Strategic direction statement

The planned outcome for the Office of the Official Secretary to the Governor-General (OOSGG) is the facilitation of the performance of the Governor-General's role through the organisation and management of official duties, management and maintenance of the official households and properties, and administration of the Australian Honours and Awards system.

The OOSGG achieves this through a single program which comprises three components:

1. Support for the Governor-General
2. Management and maintenance of the official properties
3. Administration of the Australian Honours and Awards system.

The OOSGG's role is to support the Governor-General to enable him to perform official duties, including facilitating official engagements and community outreach, the management and maintenance of Government House in Canberra and Admiralty House in Sydney, and the effective administration of the Australian Honours and Awards system.

In fulfilling its purpose, the OOSGG's key activities will support the Governor-General to recognise, encourage and reward community achievement; complement the work of Parliament and government agencies; represent Australia's broad national interests domestically and overseas; and highlight the inherent goodness of Australians and their ability to overcome adversity, particularly in the context of responding to the health, social and economic impacts of the COVID-19 pandemic and other natural disasters.

The OOSGG recognises the need for a high level of accountability and, therefore, places a strong emphasis in meeting its governance obligations and responsibilities, and mitigating strategic risks.

1.2 Entity resource statement

Table 1.1 shows the total funding from all sources available to the OOSGG for its operations and to deliver programs and services on behalf of the Government.

The table summarises how resources will be applied by outcome (government strategic policy objectives) and by administered (on behalf of the Government or the public) and departmental (for the entity’s operations) classification.

For more detailed information on special accounts and special appropriations, please refer to *Budget Paper No. 4 – Agency Resourcing*.

Information in this table is presented on a resourcing (that is, appropriations/cash available) basis, whilst the ‘Budgeted expenses by Outcome 1’ table in Section 2 and the financial statements in Section 3 are presented on an accrual basis.

Table 1.1: OOSGG resource statement — Budget estimates for 2023-24 as at Budget May 2023

	2022-23 <i>Estimated actual (a)</i> \$'000	2023-24 Estimate \$'000
Departmental		
Annual appropriations - ordinary annual services		
Prior year appropriations available	3,523	3,523
Departmental appropriation (b)	22,614	15,697
s74 External Revenue (c)	258	258
Departmental capital budget (d)	409	417
Total departmental annual appropriations	26,804	19,895
Total departmental resourcing	26,804	19,895
Administered		
Annual appropriations - ordinary annual services		
Prior year appropriations available	-	-
Outcome 1	4,274	2,920
Administered capital budget (e)	3,002	2,924
Total administered annual appropriations	7,276	5,844
Total administered special appropriations	495	495
Total administered resourcing	7,771	6,339
Total resourcing for entity OOSGG	34,575	26,234
	2022-23	2023-24
Average staffing level (number)	87	96

All figures shown above are GST exclusive - these may not match figures in the cash flow statement. Prepared on a resourcing (that is, appropriations available) basis.

- (a) 2022-23 estimated actuals exclude amounts in Appropriation Bill (No. 3) 2022-23 which is yet to receive Royal Assent.
- (b) Excludes departmental capital budget (DCB).
- (c) Estimated External Revenue receipts under section 74 of the PGPA Act.
- (d) Departmental capital budgets are not separately identified in Appropriation Bill (No.1) and form part of ordinary annual services items. Please refer to Table 3.5 for further details. For accounting purposes, this amount has been designated as a 'contribution by owner'.
- (e) Administered capital budgets are not separately identified in Appropriation Bill (No. 1) and form part of ordinary annual services items. Please refer to Table 3.10 for further details. For accounting purposes, this amount is designated as a 'contribution by owner'.

1.3 Budget measures

The OOSGG has no budget measures in the 2023-24 Budget.

Section 2: Outcomes and planned performance

Government outcomes are the intended results, impacts or consequences of actions by the Government on the Australian community. Commonwealth programs are the primary vehicle by which government entities achieve the intended results of their outcome statements. Entities are required to identify the programs which contribute to government outcomes over the Budget and forward years.

Each outcome is described below together with its related programs. The following provides detailed information on expenses for each outcome and program, further broken down by funding source.

Note:

Performance reporting requirements in the Portfolio Budget Statements are part of the Commonwealth performance framework established by the *Public Governance, Performance and Accountability Act 2013*. It is anticipated that the performance measure described in Portfolio Budget Statements will be read with broader information provided in an entity's corporate plans and annual performance statements - included in Annual Reports - to provide a complete picture of an entity's planned and actual performance.

The most recent corporate plan for OOSGG can be found at:
www.gg.gov.au/office-official-secretary-governor-general/corporate-plans

The most recent annual performance statement can be found at:
www.gg.gov.au/office-official-secretary-governor-general/annual-reports

2.1 Budgeted expenses and performance for Outcome 1

Outcome 1: The performance of the Governor-General’s role is facilitated through organisation and management of official duties, management and maintenance of the official household and property and administration of the Australian Honours and Awards system.

Budgeted expenses for Outcome 1

This table shows how much the OOSGG intends to spend (on an accrual basis) on achieving the outcome, broken down by program, as well as by Administered and Departmental funding sources.

Table 2.1.1: Budgeted expenses for Outcome 1

	2022-23 Estimated actual \$'000	2023-24 Budget \$'000	2024-25 Forward estimate \$'000	2025-26 Forward estimate \$'000	2026-27 Forward estimate \$'000
Program 1.1: Support for the Governor-General and Official Activities					
Administered expenses					
Ordinary annual services (Appropriation Bill No. 1)	4,274	2,920	1,844	1,888	1,935
Special appropriations					
<i>Special appropriation Governor-General</i>	495	495	495	495	495
Expenses not requiring appropriation in the Budget year (a)	1,985	1,985	1,639	1,843	1,920
Administered total	6,754	5,400	3,978	4,226	4,350
Departmental expenses					
Departmental appropriations	23,057	15,697	16,113	16,333	16,497
Section 74 External Revenue (b)	258	258	258	250	250
Expenses not requiring appropriation in the Budget year (a)	734	734	788	808	805
Departmental total	24,049	16,689	17,159	17,391	17,552
Total expenses for program 1.1	30,803	22,089	21,137	21,617	21,902
	2022-23	2023-24			
Average staffing level (number)	87	96			

Note: Departmental appropriation splits and totals are indicative estimates and may change in the course of the budget year as government priorities change.

- (a) Expenses not requiring appropriation in the Budget year are primarily made up of depreciation/amortisation expenses, and audit fees.
- (b) Estimated expenses incurred in relation to receipts retained under section 74 of the PGPA Act.

Table 2.1.2: Performance measure for Outcome 1

Table 2.1.2 details the performance measures for each program associated with Outcome 1. It also provides the related key activities as expressed in the current corporate plan where further detail is provided about the delivery of the activities related to the program, the context in which these activities are delivered and how the performance of these activities will be measured.

Outcome 1 – The performance of the Governor-General’s role is facilitated through organisation and management of official duties, management and maintenance of the official households and properties and administration of the Australian Honours and Awards system.		
Program 1 – The objective of this program is to support the Governor-General and Official Activities. It comprises three components: support for the Governor-General, management and maintenance of the official properties, and administration of the Australian Honours and Awards system.		
Key Activities	Component 1: Support for the Governor-General Key activities of component 1 include: <ul style="list-style-type: none"> • Providing advice to the Governor-General; planning, implementing and managing Their Excellencies’ forward program of engagements, and liaising with representatives of governments, related authorities, and community groups • Providing support for Their Excellencies and hospitality services for official functions 	
Year	Performance measures	Expected Performance Results
Prior year 2022-23	<ul style="list-style-type: none"> • The Governor-General is satisfied with the level of advice and administrative support provided that enables them to successfully perform official duties • The Governor-General is satisfied with the management of the households 	<ul style="list-style-type: none"> • The level of advice and administrative support provided is satisfactory, based on feedback from the Governor-General • The management of the household is satisfactory, based on feedback from the Governor-General
Budget year 2023-24	<ul style="list-style-type: none"> • The Governor-General is satisfied with the level of advice and administrative support provided that enables him to successfully perform official duties • The Governor-General is satisfied with the management of the households 	<ul style="list-style-type: none"> • The Governor-General expresses satisfaction with the support he receives to perform his official duties • The Governor-General expresses satisfaction with the management of the households
Forward estimates 2024-27	As per 2023-24	As per 2023-24

Key Activities	Component 2: Management and maintenance of the official properties Key activities of component 2 include: Providing governance advice and administrative services to the Office and managing the Governor-General's official residences, including maintenance of property, equipment and grounds	
Year	Performance measures	Expected Performance Results
Prior year 2022-23	<ul style="list-style-type: none"> The properties are managed in accordance with the requirements of the <i>Environment Protection and Biodiversity Conservation Act 1999</i> and government policies relating to heritage properties, and with due consideration of advice provided by the National Capital Authority and other relevant authorities 	<ul style="list-style-type: none"> Based on feedback from the Governor-General and the robust property management framework in place, the properties are managed in accordance with the relevant requirements and considerations Appropriate Heritage Governance strategies, plans and policies have been developed and maintained The heritage value of buildings and landscape will be assessed
Budget Year 2023-24	<ul style="list-style-type: none"> The properties are managed in accordance with the requirements of the <i>Environment Protection and Biodiversity Conservation Act 1999</i> and government policies relating to heritage properties, and with due consideration of advice provided by the National Capital Authority and other relevant authorities 	<ul style="list-style-type: none"> The Governor-General expresses satisfaction with the management of the official properties Appropriate strategies and assessments have been carried out as detailed for 2022-23 and the properties will be managed in accordance with the requirements of the <i>Environment Protection and Biodiversity Conservation Act 1999</i> and government policies relating to heritage properties, and with due consideration of advice provided by the National Capital Authority and other relevant authorities
Forward estimates 2024-27	As per 2023-24	As per 2023-24

Key Activities	Component 3: Administration of the Australian Honours and Awards system Key activities of component 3 include: <ul style="list-style-type: none"> • Researching and preparing nominations for consideration by the Council for the Order of Australia, the Australian Bravery Decorations Council and the National Emergency Medal Committee • Providing secretariat support to the Australian honours advisory bodies. • Undertaking the administrative tasks associated with the approval of recipients in the Australian honours system and subsequent announcement where applicable • Procuring Australian honours insignia, warrants and investiture items. • Facilitating the approval of, and changes to, governing instruments within the Australian honours system • Undertaking promotion and community engagement activities to increase awareness of, and engagement with, the Order of Australia 	
Year	Performance measures	Expected Performance Results
Prior year 2022-23	<ul style="list-style-type: none"> • The Governor-General and other key stakeholders express satisfaction with the administration of the Australian Honours and Awards system and support provided • Activities comply with the governing instruments for honours and awards, including the Constitution for the Order of Australia • Insignia meet design specifications, adequate stock levels are maintained and control processes are adhered to • Insignia and other resources for investitures and honours list announcements are accurate and issued in a timely manner • Nominations received reflect the diversity of Australia 	<ul style="list-style-type: none"> • Based on feedback, the Governor-General and Councils and Committee supported by the Office, are satisfied with the administration of the Honours and Awards system and support provided • All activities comply with the relevant governing instruments • Design specifications are met, stock levels are maintained and control processes followed • Insignia and relevant resources for approved awards are delivered or provided within relevant timeframes • An increase in the diversity of nominations received
Budget Year 2023-24	<ul style="list-style-type: none"> • The Governor-General and other key stakeholders express satisfaction with the administration of the Australian Honours and Awards system and support provided • Activities comply with the governing instruments for honours and awards, including the Constitution for the Order of Australia • Insignia meet design specifications, adequate stock levels are maintained and control processes are adhered to • Insignia and other resources for investitures and honours list announcements are accurate and issued in a timely manner • Nominations received reflect the diversity of Australia 	<ul style="list-style-type: none"> • The Governor-General and the Councils and Committee supported by the Office, express satisfaction with the support provided and activities conducted with respect to the Australian Honours and Awards system • All activities are expected to comply with the relevant governing instruments • Insignia are expected to meet design specifications, stock levels maintained and control processes followed • Insignia and relevant resources for approved awards are expected to be delivered or provided within relevant timeframes • An increase in the diversity of nominations received
Forward Estimates 2024-27	As per 2023-24	As per 2023-24

Section 3: Budgeted financial statements

Section 3 presents budgeted financial statements which provide a comprehensive snapshot of OOSGG finances for the 2023-24 Budget year, including the impact of budget measures and resourcing on financial statements.

3.1 Budgeted financial statements

3.1.1 Explanatory notes and analysis of budgeted financial statements

Departmental

Comprehensive Income Statement

The Comprehensive Income Statement (Table 3.1) sets out the expected operating results for the ordinary annual services provided by the OOSGG, which are funded by departmental appropriations and other revenue.

The OOSGG is budgeting for a break-even operating result, adjusted for depreciation and amortisation expense, in 2023-24 and the forward years.

In line with net cash appropriation arrangements that became effective from 2010-11, revenue from government has been reduced by an amount equal to depreciation and amortisation expense. Future asset replacements are funded through the Departmental Capital Budget as detailed in Table 3.5.

Balance Sheet

The movement in the OOSGG's net asset position is principally as a result of the procurement of replacement infrastructure, plant and equipment assets owned by the OOSGG.

The OOSGG's primary liability is accrued employee entitlements.

Administered

Schedule of Budgeted Income and Expenses Administered on Behalf of Government

In 2023-24, the OOSGG will receive administered appropriations of \$0.5 million for the Governor-General's salary and \$2.9 million for support of the Australian Honours and Awards System.

3.2 Budgeted financial statements tables

Table 3.1: Comprehensive income statement (showing net cost of services) for the period ended 30 June

	2022-23 Estimated actual \$'000	2023-24 Budget \$'000	2024-25 Forward estimate \$'000	2025-26 Forward estimate \$'000	2026-27 Forward estimate \$'000
EXPENSES					
Employee benefits	10,490	10,542	10,338	10,741	8,621
Suppliers	13,077	5,665	6,285	6,094	8,378
Depreciation and amortisation (a)	482	482	536	556	553
Total expenses	24,049	16,689	17,159	17,391	17,552
LESS:					
OWN-SOURCE INCOME					
Own-source revenue					
Other	258	258	258	250	250
Total own-source revenue	258	258	258	250	250
Gains					
Other	252	252	252	252	252
Total gains	252	252	252	252	252
Total own-source income	510	510	510	502	502
Net (cost of)/contribution by services	(23,539)	(16,179)	(16,649)	(16,889)	(17,050)
Revenue from Government	23,057	15,697	16,113	16,333	16,497
Surplus/(deficit) attributable to the Australian Government	(482)	(482)	(536)	(556)	(553)
Total comprehensive income/(loss) attributable to the Australian Government	(482)	(482)	(536)	(556)	(553)
Total comprehensive income/(loss) - as per statement of Comprehensive Income	(482)	(482)	(536)	(556)	(553)
plus: depreciation/amortisation of assets funded through appropriations (departmental capital budget funding and/or equity injections) (a)	482	482	536	556	553
Net Cash Operating Surplus/ (Deficit)	-	-	-	-	-

Prepared on Australian Accounting Standards basis.

Table has been prepared inclusive of 2022-23 Additional Estimates figures.

(a) From 2010-11, the Government introduced net cash appropriation arrangements where Bill 1 revenue appropriations for the depreciation/amortisation expenses of Non-Corporate Commonwealth Entities (and select corporate Commonwealth entities) were replaced with a separate capital budget (the departmental capital budget, or DCB) provided through Bill 1 equity appropriations. For information regarding DCBs, please refer to Table 3.5 Departmental Capital Budget Statement.

Table 3.2: Budgeted departmental balance sheet (as at 30 June)

	2022-23 Estimated actual \$'000	2023-24 Budget \$'000	2024-25 Forw ard estimate \$'000	2025-26 Forw ard estimate \$'000	2026-27 Forw ard estimate \$'000
ASSETS					
Financial assets					
Cash and cash equivalents	167	167	167	167	167
Trade and other receivables	10,705	10,705	10,705	10,705	10,705
Total financial assets	10,872	10,872	10,872	10,872	10,872
Non-financial assets					
Property, plant and equipment	2,265	2,218	2,155	2,072	1,983
Intangibles	223	205	157	113	83
Inventories	35	35	35	35	35
Other non-financial assets	223	223	223	223	223
Total non-financial assets	2,746	2,681	2,570	2,443	2,324
Total assets	13,618	13,553	13,442	13,315	13,196
LIABILITIES					
Payables					
Suppliers	1,374	1,374	1,374	1,374	1,374
Other payables	233	233	233	233	233
Total payables	1,607	1,607	1,607	1,607	1,607
Provisions					
Employee provisions	3,177	3,177	3,177	3,177	3,177
Total provisions	3,177	3,177	3,177	3,177	3,177
Total liabilities	4,784	4,784	4,784	4,784	4,784
Net assets	8,834	8,769	8,658	8,531	8,412
EQUITY*					
Parent entity interest					
Contributed equity	11,697	12,114	12,539	12,968	13,402
Reserves	797	797	797	797	797
Retained surplus (accumulated deficit)	(3,660)	(4,142)	(4,678)	(5,234)	(5,787)
Total parent entity interest	8,834	8,769	8,658	8,531	8,412
Total equity	8,834	8,769	8,658	8,531	8,412

Prepared on Australian Accounting Standards basis.

Table has been prepared inclusive of 2022-23 Additional Estimates figures.

*'Equity' is the residual interest in assets after the deduction of liabilities.

Table 3.3: Departmental statement of changes in equity — summary of movement (Budget year 2023-24)

	Retained earnings	Asset revaluation reserve	Contributed equity/capital	Total equity
	\$'000	\$'000	\$'000	\$'000
Opening balance as at 1 July 2023				
Balance carried forward from previous period	(3,660)	797	11,697	8,834
Adjusted opening balance	(3,660)	797	11,697	8,834
Comprehensive income				
Surplus/(deficit) for the period	(482)	-	-	(482)
Total comprehensive income	(482)	-	-	(482)
Transactions with owners				
Contributions by owners				
Departmental Capital Budget (DCB)	-	-	417	417
Sub-total transactions with owners	-	-	417	417
Estimated closing balance as at 30 June 2024	(4,142)	797	12,114	8,769
Closing balance attributable to the Australian Government	(4,142)	797	12,114	8,769

Prepared on Australian Accounting Standards basis.

Table has been prepared inclusive of 2022-23 Additional Estimates figures.

Table 3.4: Budgeted departmental statement of cash flows (for the period ended 30 June)

	2022-23 Estimated actual \$'000	2023-24 Budget \$'000	2024-25 Forw ard estimate \$'000	2025-26 Forw ard estimate \$'000	2026-27 Forw ard estimate \$'000
OPERATING ACTIVITIES					
Cash received					
Appropriations	23,057	15,697	16,113	16,333	16,497
Other	258	258	258	250	250
Total cash received	23,315	15,955	16,371	16,583	16,747
Cash used					
Employees	10,490	10,542	10,338	10,741	8,621
Suppliers	12,825	5,413	6,033	5,842	8,126
Total cash used	23,315	15,955	16,371	16,583	16,747
Net cash from/(used by) operating activities	-	-	-	-	-
INVESTING ACTIVITIES					
Cash used					
Purchase of property, plant and equipment and intangibles	409	417	425	429	434
Total cash used	409	417	425	429	434
Net cash from/(used by) investing activities	(409)	(417)	(425)	(429)	(434)
FINANCING ACTIVITIES					
Cash received					
Contributed equity	409	417	425	429	434
Total cash received	409	417	425	429	434
Net cash from/(used by) financing activities	409	417	425	429	434
Net increase/(decrease) in cash held	-	-	-	-	-
Cash and cash equivalents at the beginning of the reporting period	167	167	167	167	167
Cash and cash equivalents at the end of the reporting period	167	167	167	167	167

Prepared on Australian Accounting Standards basis.

Table has been prepared inclusive of 2022-23 Additional Estimates figures.

Table 3.5: Departmental capital budget statement (for the period ended 30 June)

	2022-23 Estimated actual \$'000	2023-24 Budget \$'000	2024-25 Forw ard estimate \$'000	2025-26 Forw ard estimate \$'000	2026-27 Forw ard estimate \$'000
NEW CAPITAL APPROPRIATIONS					
Capital budget - Bill 1 (DCB)	409	417	425	430	435
Total new capital appropriations	409	417	425	430	435
<i>Provided for:</i>					
<i>Purchase of non-financial assets</i>	409	417	425	430	435
Total items	409	417	425	430	435
PURCHASE OF NON-FINANCIAL ASSETS					
Funded by capital appropriation - DCB (a)	409	417	425	430	435
TOTAL	409	417	425	430	435
RECONCILIATION OF CASH USED TO ACQUIRE ASSETS TO ASSET MOVEMENT TABLE					
Total purchases	409	417	425	430	435
Total cash used to acquire assets	409	417	425	430	435

Prepared on Australian Accounting Standards basis.

Table has been prepared inclusive of 2022-23 Additional Estimates figures.

(a) Includes purchases from current and previous years' DCB.

Table 3.6: Statement of departmental asset movements (Budget year 2023-24)

	Buildings	Other property, plant and equipment	Computer software and intangibles	Total
	\$'000	\$'000	\$'000	\$'000
As at 1 July 2023				
Gross book value	-	3,793	1,092	4,885
Gross book value - ROU assets	5	-	-	5
Accumulated depreciation/ amortisation and impairment	-	(1,528)	(869)	(2,397)
Accumulated depreciation/amortisation and impairment - ROU assets	(5)	-	-	(5)
Opening net book balance	-	2,265	223	2,488
Capital asset additions				
Estimated expenditure on new or replacement assets				
By purchase - appropriation ordinary annual services (a)	-	326	91	417
Total additions	-	326	91	417
Other movements				
Depreciation/amortisation expense	-	(373)	(109)	(482)
Total other movements	-	(373)	(109)	(482)
As at 30 June 2024				
Gross book value	-	4,119	1,183	5,302
Gross book value - ROU assets	5	-	-	5
Accumulated depreciation/ amortisation and impairment	-	(1,901)	(978)	(2,879)
Accumulated depreciation/amortisation and impairment - ROU assets	(5)	-	-	(5)
Closing net book balance	-	2,218	205	2,423

Prepared on Australian Accounting Standards basis.

Table has been prepared inclusive of 2022-23 Additional Estimates figures.

(a) 'Appropriation ordinary annual services' refers to funding provided through Appropriation Bill (No. 1) 2023-21 for depreciation/amortisation expenses, DCB or other operational expenses.

Table 3.7: Schedule of budgeted income and expenses administered on behalf of Government (for the period ended 30 June)

	2022-23 Estimated actual \$'000	2023-24 Budget \$'000	2024-25 Forw ard estimate \$'000	2025-26 Forw ard estimate \$'000	2026-27 Forw ard estimate \$'000
EXPENSES					
Suppliers	4,274	2,920	1,844	1,888	1,935
Personal benefits	495	495	495	495	495
Depreciation and amortisation (a)	1,985	1,985	1,639	1,843	1,920
Total expenses administered on behalf of Government	6,754	5,400	3,978	4,226	4,350
LESS:					
OWN-SOURCE INCOME					
Own-source revenue					
Non-taxation revenue					
Sale of goods and rendering of services	38	38	30	28	28
Total non-taxation revenue	38	38	30	28	28
Total own-source revenue administered on behalf of Government	38	38	30	28	28
Total own-sourced income administered on behalf of Government	38	38	30	28	28
Net (cost of)/contribution by services	6,716	5,362	3,948	4,198	4,322
Surplus/(deficit) before income tax	(6,716)	(5,362)	(3,948)	(4,198)	(4,322)
Surplus/(deficit) after income tax	(6,716)	(5,362)	(3,948)	(4,198)	(4,322)
Total comprehensive income/(loss)	(6,716)	(5,362)	(3,948)	(4,198)	(4,322)

Prepared on Australian Accounting Standards basis.

Table has been prepared inclusive of 2022-23 Additional Estimates figures.

(a) From 2010-11, the Government introduced net cash appropriation arrangements where Bill (No. 1) revenue appropriations for the depreciation/amortisation expenses of non-corporate Commonwealth entities (and select corporate Commonwealth entities) were replaced with a separate Administered Capital Budget (ACB) provided through Bill (No. 1) equity appropriations. For information regarding ACBs, please refer to Table 3.10 Administered Capital Budget Statement.

Table 3.8: Schedule of budgeted assets and liabilities administered on behalf of Government (as at 30 June)

	2022-23 Estimated actual \$'000	2023-24 Budget \$'000	2024-25 Forward estimate \$'000	2025-26 Forward estimate \$'000	2026-27 Forward estimate \$'000
ASSETS					
Financial assets					
Cash and cash equivalents	1	1	1	1	1
Trade and other receivables	213	213	213	213	213
Total financial assets	214	214	214	214	214
Non-financial assets					
Land and buildings	170,927	171,704	173,225	174,675	176,050
Property, plant and equipment	1,407	1,569	1,618	1,579	1,585
Inventories	4,228	4,228	4,228	4,228	4,228
Total non-financial assets	176,562	177,501	179,071	180,482	181,863
Total assets administered on behalf of Government	176,776	177,715	179,285	180,696	182,077
LIABILITIES					
Payables					
Suppliers	212	212	212	212	212
Total payables	212	212	212	212	212
Total liabilities administered on behalf of Government	212	212	212	212	212
Net assets/(liabilities)	176,564	177,503	179,073	180,484	181,865

Prepared on Australian Accounting Standards basis.

Table has been prepared inclusive of 2022-23 Additional Estimates figures.

Table 3.9: Schedule of budgeted administered cash flows (for the period ended 30 June)

	2022-23 Estimated actual \$'000	2023-24 Budget \$'000	2024-25 Forward estimate \$'000	2025-26 Forward estimate \$'000	2026-27 Forward estimate \$'000
OPERATING ACTIVITIES					
Cash received					
Sales of goods and rendering of services	38	38	30	28	28
Total cash received	38	38	30	28	28
Cash used					
Personal benefits	495	495	495	495	495
Suppliers	4,274	2,920	1,844	1,888	1,935
Total cash used	4,769	3,415	2,339	2,383	2,430
Net cash from/(used by) operating activities	(4,731)	(3,377)	(2,309)	(2,355)	(2,402)
INVESTING ACTIVITIES					
Cash used					
Purchase of property, plant and equipment and intangibles	3,002	2,924	3,209	3,254	3,301
Total cash used	3,002	2,924	3,209	3,254	3,301
Net cash from/(used by) investing activities	(3,002)	(2,924)	(3,209)	(3,254)	(3,301)
Net increase/(decrease) in cash held	(7,733)	(6,301)	(5,518)	(5,609)	(5,703)
Cash and cash equivalents at beginning of reporting period	1	1	1	1	1
Cash from Official Public Account for:					
- Appropriations	7,771	6,339	5,548	5,637	5,731
Total cash from Official Public Account	7,771	6,339	5,548	5,637	5,731
Cash to Official Public Account for:					
- Appropriations	(38)	(38)	(30)	(28)	(28)
Total cash to Official Public Account	(38)	(38)	(30)	(28)	(28)
Cash and cash equivalents at end of reporting period	1	1	1	1	1

Prepared on Australian Accounting Standards basis.

Table has been prepared inclusive of 2022-23 Additional Estimates figures.

Table 3.10: Schedule of administered capital budget statement (for the period ended 30 June)

	2022-23 Estimated actual \$'000	2023-24 Budget \$'000	2024-25 Forward estimate \$'000	2025-26 Forward estimate \$'000	2026-27 Forward estimate \$'000
NEW CAPITAL APPROPRIATIONS					
Capital budget - Bill 1 (ACB)	3,002	2,924	3,209	3,254	3,301
Total new capital appropriations	3,002	2,924	3,209	3,254	3,301
<i>Provided for:</i>					
<i>Purchase of non-financial assets</i>	3,002	2,924	3,209	3,254	3,301
Total items	3,002	2,924	3,209	3,254	3,301
PURCHASE OF NON-FINANCIAL ASSETS					
Funded by capital appropriation - ACB (a)	3,002	2,924	3,209	3,254	3,301
TOTAL	3,002	2,924	3,209	3,254	3,301
RECONCILIATION OF CASH USED TO ACQUIRE ASSETS TO ASSET MOVEMENT TABLE					
Total accrual purchases	3,002	2,924	3,209	3,254	3,301
Total cash used to acquire assets	3,002	2,924	3,209	3,254	3,301

Prepared on Australian Accounting Standards basis.

Table has been prepared inclusive of 2022-23 Additional Estimates figures.

(a) Includes purchases from current and previous years' Administered Capital Budgets (ACBs).

Table 3.11: Statement of administered asset movements (Budget year 2023-24)

	Land	Buildings	Other property, plant and equipment	Total
	\$'000	\$'000	\$'000	\$'000
As at 1 July 2023				
Gross book value	115,000	62,990	1,731	179,721
Accumulated depreciation/amortisation and impairment	-	(7,063)	(324)	(7,387)
Opening net book balance	115,000	55,927	1,407	172,334
CAPITAL ASSET ADDITIONS				
Estimated expenditure on new or replacement assets				
By purchase - appropriation ordinary annual services (a)	-	2,704	220	2,924
Total additions	-	2,704	220	2,924
Other movements				
Depreciation/amortisation expense	-	(1,927)	(58)	(1,985)
Total other movements	-	(1,927)	(58)	(1,985)
As at 30 June 2024				
Gross book value	115,000	65,694	1,951	182,645
Accumulated depreciation/amortisation and impairment	-	(8,990)	(382)	(9,372)
Closing net book balance	115,000	56,704	1,569	173,273

Prepared on Australian Accounting Standards basis.

Table has been prepared inclusive of 2022-23 Additional Estimates figures.

(a) 'Appropriation ordinary annual services' refers to funding provided through Appropriation Bill (No. 1) 2023-24 for depreciation/amortisation expenses, Administered Capital Budget or other operational expenses.

