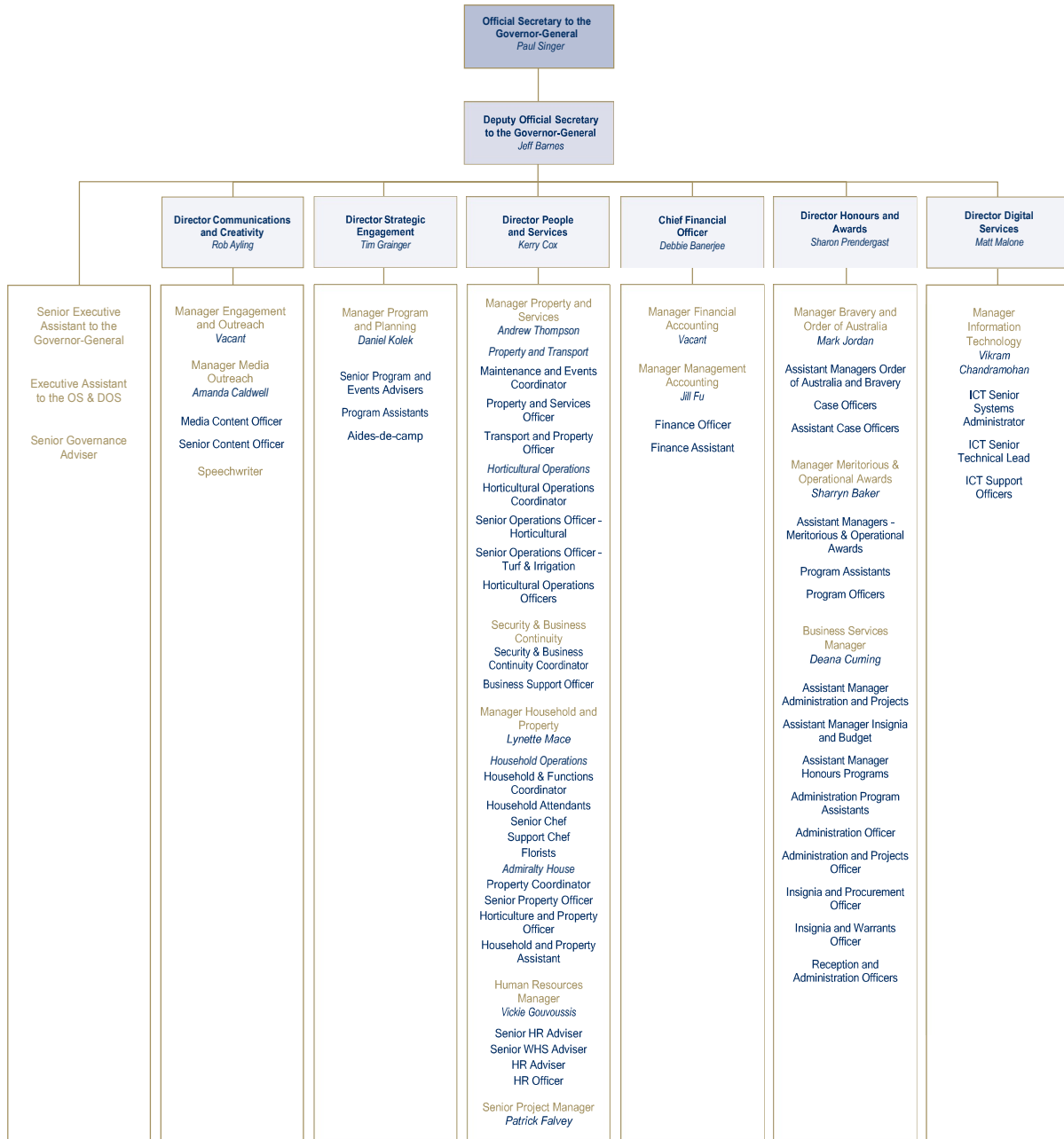


ORGANISATIONAL STRUCTURE AT 28 August 2023



Provide direct support to the Governor-General through the strategic management, planning and implementation of the forward program of national and international engagements; including the operation of the two official residences and provision of advice on media, publicity and governance

Provide support to the Governor-General and Office through the management, maintenance and operations of the two official residences; and provision of enabling services such as human resources.

Responsible for Financial and Management accounting; assets; audits and audit committee support; procurement; financial governance and policy, including training, risk management and fraud control.

Receive and research nominations for the conferral of honours and awards on Australians who distinguish themselves in service to the community and the nation, and support the honours advisory councils that make recommendations to the Governor-General.

Responsible for administered and departmental capital funded projects across the Office, and for delivery of ICT services. They will lead project governance and communications, as well as manage procurements and business workflow.